

BOARD OF PUBLIC AFFAIRS
REGULAR MEETING HELD JANUARY 10, 2017

Mr. Boytim called the meeting to order at 7:10 p.m. Answering roll call were Mr. Robert Boytim, Mr. George Danchisen and Mr. Lynn App.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Matt Berry and Chuck Hall of CT Consultants.

There were no visitors in attendance.

Motion to approve minutes of the December 13, 2016 regular meeting was made by Mr. Danchisen and seconded by Mr. App. Minutes were approved by unanimous vote.

Motion to approve payment of bills in the amount of \$44,378.53 including December payroll was made by Mr. App and seconded by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Chuck Hall of CT Consultants was present to discuss with the Board the proposal to update the water model with current data. The model is used to determine the plants ability to service new developments in the village. The updated model data is also useful for grant and loan applications. Following a lengthy discussion, Mr. Danchisen moved to accept the quote from CT Consultants in the amount of \$2,000.00 to update the water model. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. Danchisen moved to elect Robert Boytim president of the Board in 2017. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. App moved to elect George Danchisen vice-president of the Board in 2017. Second by Mr. Boytim. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Regular meetings for 2017 will continue to be held the second Tuesday of each month at 7:00 p.m. at the Water Department, 106 Water Street. Mr. App again requested that regular meetings be moved to the meeting room in the Fire Station because it is a better location and more accessible to the public.

Mr. App asked if there is any way to recover the cost of the core samples which were needed to determine the issue with one of the recently rebuilt filters. Mr. Berry said he contacted Allstate H2O with the results of the core sample study which indicated the torpedo sand and filter sand have intermingled causing the filter to not function effectively. Mr. Berry is still waiting to hear back from Allstate H2O but added that he has not heard anything from the company since December 12. Following discussion, Mr. Danchisen moved to ask the Village Solicitor to send a letter to Allstate H2O to ask what action will be taken to correct problems with the filter media. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. Boytim said he discovered some discrepancies in the RCAP capital plan. Mrs. Sowers said that is only a draft plan and Roberta Acosta has offered to meet with the Board again to discuss the draft and any needed changes before the final plan is compiled.

The Board reviewed budget information and discussed appropriations.

Mr. Berry reported the calculated water production loss for December was 4.65%.

Mr. App moved to approve a one-time forgiveness in the amount of \$684.28 for a large water bill resulting from a leak at 410 Bay Point Blvd. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes, Mr. Boytim-yes. Motion carried.

Mr. Berry reported he has completed the annual Consumer Confidence Report and has also done the annual update of the Contingency Plan.

Mr. App moved to approve a tap application in the amount of \$3,900.00 for 389 Lakewood Drive. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

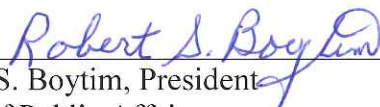
Mr. Berry submitted three quotes for installation of two variable frequency drives on the raw water pumps. Firelands Electric of Sandusky, Ohio submitted a quote in the amount of \$12,200.00 for two drives plus \$7,400.00 for flow meters from S&W. AT Emmett of Port Clinton, Ohio submitted a quote in the amount of \$18,000.00 for two drives plus \$7,400.00 for flow meters from S&W. Bergren Associates of Sylvania, Ohio submitted a quote in the amount of \$17,895.00 total for the drives and flow meters. Mr. App moved to accept the quote from Bergren Associates in the amount of \$17,895.00 for installation of two variable frequency drives and flow meters on the raw water pumps. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. App moved to return water service deposits in the amount of \$50 each to Patrick O'Brien, Michael Watson, Craig Perkins and April Ross. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

The Board signed acknowledgement of the November and December financial reports which Mrs. Sowers distributed prior to the meeting.


There being no further business, it was moved by Mr. App and seconded by Mr. Danchisen to adjourn at 8:45 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President
Board of Public Affairs

Attest:

A handwritten signature in blue ink, appearing to read "Rhonda Botti Sowers", is written over a horizontal line.

Rhonda Botti Sowers
Fiscal Officer