VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD JANUARY 13, 2016
Mayor Bird called the meeting to order at 6:08 p.m. and opened with the Pledge of Allegiance.

SWEARING IN NEWLY ELECTED OFFICIALS
Solicitor Jim Barney administered the oath of office to Mayor Jacqueline Bird and Councilwoman Angie Kukay.

Councilman Duane Myers was sworn in earlier in the month by Councilman Dave Redett.

ROLL CALL AND ATTENDANCE
Answering roll call were Dean Dorko, Angie Kukay, Dave Redett and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Solicitor Jim Barney, Zoning Administrator Bob Hruska, Street Commissioner Bryan Lucas and Police Chief Greg Fultz.

There were no visitors.

COUNCIL VOTE TO EXCUSE COUNCILMAN ROYHAB – It was moved by Mr. Dorko and seconded by Mr. Redett to excuse Ron Royhab from the January 13, 2016 regular meeting. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

COUNCIL VOTE TO EXCUSE COUNCILWOMAN KUKAY FROM THE 3/23/16 MEETING – It was moved by Mr. Redett and seconded by Mr. Starcher to excuse Angie Kukay from the March 23, 2016 regular meeting. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

ELECTION OF PRESIDENT PRO TEM FOR 2016
Mrs. Kukay nominated John Starcher for President Pro Tem of Council for 2016. Second by Mr. Redett. There were no other nominations. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

REVIEW RULES OF COUNCIL
Mayor Bird distributed the current Rules of Council for review. She has received two suggestions for amendments. The first is to change Rule 3 to state the Mayor shall prepare the agenda. The second is to change the order of business in Rule 5 and hear Committee Reports before Old and New Business. Council rules for 2016 will be adopted at the February 10 regular meeting.

MINUTES
Minutes of the December 9, 2015 regular meeting were approved as submitted.

VISITOR COMMENTS
There were no visitor comments.

STATE OF THE VILLAGE ADDRESS
Mayor Bird presented the annual State of the Village address (copy attached)
REPORT ON VILLAGE FINANCES
Fiscal Officer Rhonda Sowers presented an annual report of the status of village funds which included the following recap for 2015:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Starting Balance 1/1/2015</th>
<th>Receipts</th>
<th>Expenditures</th>
<th>Ending Balance 12/31/2015</th>
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<tbody>
<tr>
<td>General</td>
<td>1,238,660.45</td>
<td>658,313.34</td>
<td>824,634.06</td>
<td>1,072,339.73</td>
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<td>Street</td>
<td>65,094.72</td>
<td>56,483.32</td>
<td>82,190.91</td>
<td>39,387.13</td>
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<td>State Highway</td>
<td>32,521.47</td>
<td>4,379.79</td>
<td>0.00</td>
<td>36,901.26</td>
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<tr>
<td>Drug-LE</td>
<td>5,245.49</td>
<td>3,107.25</td>
<td>543.90</td>
<td>7,808.84</td>
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<td>Permissive MVL</td>
<td>23,462.23</td>
<td>3,921.24</td>
<td>0.00</td>
<td>27,383.47</td>
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<tr>
<td>DUI</td>
<td>2,613.80</td>
<td>125.00</td>
<td>0.00</td>
<td>2,738.80</td>
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<tr>
<td>CPT</td>
<td>0.00</td>
<td>800.00</td>
<td>0.00</td>
<td>800.00</td>
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<td>Fire Department</td>
<td>49,903.64</td>
<td>109.35</td>
<td>14,888.50</td>
<td>35,124.49</td>
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<td>Zoning</td>
<td>9,667.80</td>
<td>5,675.68</td>
<td>3,790.99</td>
<td>11,552.49</td>
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<tr>
<td>Assessment-Manko</td>
<td>34,493.43</td>
<td>0.00</td>
<td>0.00</td>
<td>34,493.43</td>
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<tr>
<td>Assessment-Isl. View</td>
<td>29,813.87</td>
<td>21,806.84</td>
<td>19,867.52</td>
<td>31,753.19</td>
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<tr>
<td>SR163 Waterline I</td>
<td>10,485.63</td>
<td>0.00</td>
<td>0.00</td>
<td>10,485.63</td>
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<tr>
<td>Park Improvements</td>
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<td>SR163 Waterline II</td>
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<td>WTP Improvements</td>
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<td>0.00</td>
<td>36,061.69</td>
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<td>Water Revenue</td>
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<td>585,883.53</td>
<td>558,111.79</td>
<td>354,810.65</td>
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<td>Water Repairs</td>
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<td>27,582.41</td>
<td>6,305.00</td>
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<td>Waterline-Barnhill</td>
<td>815.11</td>
<td>44,758.95</td>
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<td>OWDA Debt #5483</td>
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<td>4,932.85</td>
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<td>Water Deposits</td>
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<td>1,750.00</td>
<td>2,050.00</td>
<td>4,484.60</td>
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</tbody>
</table>

Major expenditures in 2015 were two new trucks for the street department; paving of Prairie Street; some interior upgrades at the Town Hall and Fire Station meeting room; and a payment of $105,000 which was the village’s share of the bike path. One saving came in the form of grants which will considerably lower the village’s match amount for acquisition of the Lifeboat Station property. Another was from reduced gas prices which resulted in a saving of more than $11,000 from the amount spent in 2014. A major expenditure in the water department was a $28,000 data sonde used to measure microcystin levels created by toxic algae blooms but that entire amount was reimbursed by an EPA grant.

LEGISLATION
President Pro Tem John Starcher read the following legislation by title only:

**A. ORDINANCE NO. 12, 2015 – An Ordinance Limiting Food Trucks and Creating a Food Truck Event License in the Village of Marblehead.** This was the third reading. Motion to adopt Ordinance No. 12, 2015 made by Mr. Starcher and seconded by Mr. Redett. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

**B. RESOLUTION NO. 1, 2016 – A Resolution Authorizing the Mayor of the Village of Marblehead to Execute all Documents Necessary for Land Acquisition for, and to Apply and Accept Funding for, the Lifeboat Station Park and Declaring an**
Emergency. Due to the fact there were not enough Council members present to adopt the legislation by emergency measure; a special meeting was set for 5:15 p.m. on Thursday, January 14, 2016 to take action on the resolution.

OLD BUSINESS
A. Status Update on Park Grants – Mrs. Sowers said she is still awaiting the paperwork needed to accept the grants which have been awarded for acquisition of the Lifeboat Station property. Once those have been received and accepted a closing date can be scheduled. Resolution No. 1, 2016 will authorize the mayor to apply for grant funding to purchase an additional lot in the Lifeboat Station subdivision for park purposes.

B. Landscape Design for Lucien Clemons Park/John A. Blakeman, Meadow Environments, LLC to attend 1/27/16 Meeting – Mr. Starcher has invited John Blakeman of Meadow Environments, LLC to attend the January 27 regular council meeting. Mr. Blakeman will discuss the landscape proposal he has developed for the Lifeboat Station property.

C. Bike Path Inspection Report – Councilman Royhab submitted a written report of ODOT’s January 4 final inspection of the bike path. Several deficiencies were noted and must be corrected by May 31, 2016. Included on the list were needed improvements to the lane pavement markings, improvement of surface texture on the shoulder in several areas and seeding. One item not listed by ODOT but in need of correction is the direction of the catch basin grates which were installed vertically rather than horizontally. In the vertical position a bicycle tire could fall into an open slot.

D. Status of Replacing Doors at Fire Station/Approved in January 2015 – Mayor Bird asked about the status of work approved in January of 2015 to replace three doors at the fire station. Mr. Starcher said Mr. Glovinsky is actually ready to begin the work but did not want to start last week when the temperatures were very low. Mrs. Sowers said the purchase order for this job was closed at the end of the year because the work had not been done. Mr. Starcher moved to re-open a purchase order to Glovinsky Construction in the amount of $5,580.87 to replace three doors at the fire station. Second by Mr. Dorko. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

NEW BUSINESS
A. 2016 Committee Assignments – Mayor Bird made the following committee assignments for 2016: Annexation/Subdivision/Planning Commission David Redett (Chair), Angie Kukay, Ron Royhab; Beautification/Parks/Cemetery Ron Royhab (Chair), Duane Myers, Dean Dorko; Streets/Sidewalks/Sewer Dean Dorko (Chair), Ron Royhab, John Starcher; Finance & Records John Starcher (Chair), David Recett, Angie Kukay; Safety & Insurance Angie Kukay (Chair), Duane Myers, David Redett; Utilities/Ferries/Waterfront Duane Myers (Chair), Dean Dorko, John Starcher.

B. Beacon Assignments for 2016 – The Mayor distributed a list of personnel assigned to submit articles for “The Village Square” a monthly column which appears in the Beacon.
C. Special Council Meeting Thursday, 1/14/16 at 5:15 p.m. for CELCP Grant Legislation – Mayor Bird set a special meeting to be held at 5:15 p.m. on Thursday, January 14, 2016 in the fire station meeting room for the purpose of taking action on Resolution No. 1, 2016.

A. Annual Contract with Prosecutor’s Office at a cost of $1,150.00 – Mr. Dorko moved to renew the agreement with the Ottawa County Prosecutor’s Office for prosecution of any charges filed under Village ordinances in 2016 at a cost of $1,150 for the year. Second by Mr. Starcher. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

B. Quote for Town Hall Window Repair – Council received a quote in the amount of $3,003.06 from Bell Painting to replace water damaged paneling around the twelve second floor Town Hall windows with drywall and then paint the windows and baseboard heat registers. Mrs. Kukay moved to accept the quote from Bell Painting in the amount of $3,003.06. Second by Mr. Redett. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

REPORTS
Solicitor
Mr. Barney had nothing to report.

Finance and Records Committee
Mr. Starcher noted that 2016 marks the 125th anniversary of the village’s incorporation and asked council members to consider ways of commemorating this milestone.

Streets/Sidewalks/Sewer Committee
Mr. Dorko asked about the status of road salt this winter. Mr. Lucas said the salt shed is approximately one-half full and there is an additional 25 tons being held at the county garage from last winter. If that is all used there is sufficient salt available this year at a much lower rate.

Beautification/Parks/Cemetery Committee
No report.

Utilities/Ferries/Waterfront
No report.

Annexation/Subdivision/Planning Commission Committee
Mr. Redett stated the Planning Commission met January 6 and had had three informal hearings; two seeking information for setback variances and the third requesting general zoning information.

Safety/Insurance Committee
Mrs. Kukay had nothing to report.

Fiscal Officer
Mrs. Sowers read thank you notes from the Ottawa County Veterans Service Office for the donation to the Wreaths Across America program; and from the Ottawa County Holiday Bureau
for assistance provided by the village police and street departments. Mrs. Sowers pointed out the cover of the most recent Cities and Villages Magazine, published by the Ohio Municipal League, features a picture of the Marblehead Lighthouse. Council members initialed receipt of the December financial reports which were distributed by Mrs. Sowers prior to the meeting.

**Police Department**
Chief Fultz had nothing to report.

**Street Commissioner**
Mr. Lucas had nothing to report.

**Zoning Administrator**
Mr. Hruska had nothing to report.

**Board of Public Affairs**
No report.

**AUTHORIZE PAYMENT OF BILLS**
Motion to authorize payment of bills in the amount of $57,444.13 including December payroll was made by Mr. Starcher and seconded by Mr. Dorko. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

**EXECUTIVE SESSION TO DISCUSS PURCHASE OF PROPERTY**
It was moved by Mr. Starcher and seconded by Mrs. Kukay to go into executive session at 7:19 p.m. to discuss the purchase of property. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

Mayor Bird reconvened the meeting at 7:25 p.m.

**ADJOURNMENT**
Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 7:25 p.m.

**APPROVED:**

[Signature]
Jacqueline A. Bird, Mayor

Attest:

[Signature]
Rhonda Botti Sowers, Fiscal Officer