

BOARD OF PUBLIC AFFAIRS
REGULAR MEETING HELD FEBRUARY 13, 2018

Mr. Boytim called the meeting to order in the meeting room of the Fire Station at 7:00 p.m. Answering roll call were Mr. Robert Boytim and Mrs. Bailey VanKirk.

Also present was Fiscal Officer Rhonda Sowers, Water Superintendent Tony Joyce and Councilman Dean Dorko.

There were no visitors present.

Mr. Boytim moved to excuse George Danchisen from the February 13 regular meeting. Second by Mrs. VanKirk. Vote: Mrs. VanKirk-yes; Mr. Boytim-yes. Motion carried.

Mrs. VanKirk moved to approve minutes of the January 9, 2018 regular meeting. Second by Mr. Boytim. Minutes approved by unanimous vote.

Mrs. VanKirk moved to approve payment of bills totaling \$73,499.06, including January payroll. Second by Mr. Boytim. Vote: Mrs. VanKirk-yes; Mr. Boytim-yes. Motion carried.

Tony Joyce stated he was promised three weeks of vacation time when he accepted the position of water superintendent. Mr. Joyce has vacation planned in March and would not have accepted the job without being assured he would be given vacation time. Mrs. Sowers said there is no record of the Board having promised vacation time to Mr. Joyce when he was hired. Mrs. Sowers explained that village policy grants two weeks vacation to full-time employees after one year of employment and three weeks vacation after eight years of employment. Mrs. VanKirk questioned why the Board should change existing policy. Following discussion, Mr. Dorko agreed to present at the February 14 village council meeting, the question of granting three weeks vacation to Mr. Joyce since it is council that sets vacation policy.

Mr. Joyce reported that the water plant backup generator recently needed repairs for a leak. There was initial concern that parts may not be available due to the age of the equipment. The leak was repaired but Mr. Joyce recommends the Board consider replacing the generator with a new or newer one. Mr. Joyce will obtain generator quotes for the Board's consideration.

Mrs. VanKirk moved to approve a one-time forgiveness of \$678.81 for a large water bill resulting from a leak at 121 Center Street. Second by Mr. Boytim. Vote: Mrs. VanKirk-yes; Mr. Boytim-yes. Motion carried.

Mrs. VanKirk moved to approve a one-time forgiveness of \$2,161.54 for a large water bill resulting from a leak at 238 E. Main Street. Second by Mr. Boytim. Vote: Mrs. VanKirk-yes; Mr. Boytim-yes. Motion carried.

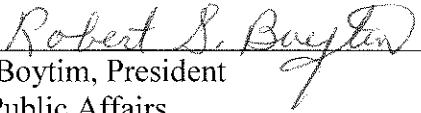
Mr. Joyce reported speaking with CT Consultants regarding creation of an asset management plan. Mrs. Sowers stated the Board had previously been working with RCAP on development of a plan. Mr. Joyce will check with RCAP on the status.

Mr. Joyce apprised the Board of a recent situation where he received a request from a property owner to temporarily turn off water service but the water was mistakenly turned off at the wrong location. The error was quickly corrected but he wanted the Board to be advised in the event of any complaints.

Mrs. VanKirk moved to return water service deposits of \$50 each to Lorrie Traetow, Wendy Connelly, Kevin Eisenmann and Bill Pridgeon. Second by Mr. Boytim. Vote: Mrs. VanKirk-yes, Mr. Boytim-yes. Motion carried.

There being no further business, it was moved by Mrs. VanKirk and seconded by Mr. Boytim to adjourn at 7:43 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President
Board of Public Affairs

Attest:



Rhonda Botti Sowers
Fiscal Officer