

BOARD OF PUBLIC AFFAIRS  
REGULAR MEETING HELD FEBRUARY 9, 2016

February meeting of the Board of Public Affairs was called to order at 7:18 p.m. Answering roll call were Mr. Robert Boytim, Mr. George Danchisen and Mr. Lynn App.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Matt Berry and Councilman Duane Myers.

There were no visitors in attendance.

Motion to approve minutes of the January 12, 2016 regular meeting was made by Mr. App and seconded by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Motion to approve payment of bills in the amount of \$95,397.93 including January payroll was made by Mr. Danchisen and seconded by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Commenting on a recent newspaper article about the problem of lead in the water at Flint, Michigan, Mr. App said he was not aware of the requirement to take random samplings from homes in the water service area. Mr. Berry said random lead samplings are done in the village annually. Mr. Berry added, however, that lines in the village are new enough that lead was no longer used for service lines.

Mr. Boytim said he was contacted again by Bay Point manager, Chris Malfara regarding the waterlines in Bay Point. Mr. Malfara plans to come to the March meeting to speak with the Board. Mr. Boytim said that until those lines are turned over to the village, Bay Point is responsible for maintenance of the lines.

Mr. Berry reported that an EPA representative conducted a limited scope site inspection of the plant on Friday, February 5. The Board reviewed the few recommendations made. One of the recommendations is to install a water tower if the Board plans to extend water to Johnson's Island. All other recommendations are already in the process of being completed. Mr. Berry took the opportunity to show the Board the progress of the GIS mapping of the system which should be completed this spring. This was one of the recommendations made by the EPA.

The Board set a special meeting for 10:00 a.m. on Tuesday, February 16 for the purpose of preparing the 2016 budget. Mr. App will be out of state on that date and Mr. Berry will be meeting with RCAP to go over the progress of the GIS mapping so both were excused.

Mrs. Sowers advised the Board that she located the bond ordinance for the Manko waterline. The ordinance restricts the use of any funds remaining after the debt was satisfied. After consulting with bond counsel it was determined the money can be transferred to a sinking fund if one is needed and established in the future. A sinking fund could be established for a future capital improvement project such as a new water tower.

Mr. Boytim asked Mr. Berry to prepare a letter to the Danbury Twp. Fire Department reminding them about the procedure for opening and closing fire hydrants. A hydrant was damaged by heavy water hammering when it was rapidly opened and closed while fighting the fire last summer at the former Mutach's Market.

Mr. Berry reported the calculated water production loss for January was 8.5% and commented that a portion of this was water used in the process of rebuilding the filter media.

Mr. Danchisen moved to return water service deposits in the amount of \$50 each to Jimmy Comstock, James Cagle, Martha & Molly's, Kim Bossetti, Bay Point Yacht Club and Lynn App. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. App moved to apply the \$50 service deposit of Denise Shults to the outstanding balance; return \$12 and apply \$38.00 to the outstanding balance of Lauren Sloan; and return \$44 and apply \$6 to the outstanding balance of Tina Schank. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

The Board signed acknowledgement of the January financial reports which Mrs. Sowers distributed prior to the meeting.

There being no further business, it was moved by Mr. Danchisen and seconded by Mr. App to adjourn at 8:12 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President  
Board of Public Affairs

Attest:



Rhonda Botti Sowers  
Fiscal Officer