

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD FEBRUARY 14, 2018**

Mayor Bird called the meeting to order at 6:03 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Dean Dorko, Angie Kukay, Dave Redett and John Starcher. Lynn App and Duane Myers were previously excused.

Also present were Solicitor Jim Barney, Street Commissioner Bryan Lucas, Police Chief Casey Joy, Sgt. Loren Welch, Officer Chris Suppelsa, Officer Matt Essex, Zoning Administrator Bob Hruska, Police Chaplain Fr. Andrew Bartek, BPA President Robert Boytim and Water Superintendent Tony Joyce.

Visitors in attendance were Roberta Royhab, Ron Royhab, Basil Glovinsky and D'Arcy Egan.

MINUTES

Minutes of the January 24, 2018 regular meeting were approved as submitted.

VOTE TO EXCUSE FISCAL OFFICER SOWERS FROM THE FEBRUARY 14 MEETING AND APPOINT BOB HRUSKA TO RECORD MINUTES – It was moved by Mr. Redett and seconded by Mrs. Kukay to excuse Rhonda Sowers from the February 14 regular meeting and appoint Bob Hruska to record the minutes. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

PRESENTATION OF DEPARTMENT BADGE/ID TO POLICE CHAPLAIN FR. ANDREW BARTEK OF HOLY ASSUMPTION CHURCH

Police Chief Casey Joy presented Fr. Andrew Bartek of Holy Assumption Church with a Chaplain badge and departmental ID. Fr. Bartek has volunteered to serve as Police Chaplain for the Marblehead Police Department. Mayor Bird extended thanks to Fr. Bartek for his commitment to the community.

VISITOR COMMENTS

There were no visitor comments.

LEGISLATION

There was no legislation.

REPORTS

Mayor

Mayor Bird announced that the Police Association will host the annual community Easter egg hunt on Saturday, March 24 at 1:00 p.m. in James Park. In the event of bad weather the event will be held the following Saturday, March 31.

Mayor Bird read correspondence from village property owner Mary Breckenridge who commended the Mayor for the sign upgrade to the Town Hall and who offered to recruit volunteers to repaint the garage doors on the front of the Town Hall.

Solicitor

Mr. Barney said he was told by Kathie Widing, lessee of the upstairs of the building at 414 W. Main Street, of maintenance items that need to be addressed. Mrs. Widing forwarded photos of the items, which Mr. Barney shared with Council.

Following discussion it was determined that items inside the structure are the responsibility of the tenant. Council will replace the non-skid surface on the exterior stairs.

Finance and Records Committee

Mr. Starcher had nothing to report.

Utilities/Ferries/Waterfront Committee

Mr. Dorko reported attending his first BPA meeting as chair of the utilities committee on February 13. During the meeting Water Supt. Tony Joyce brought up that he was promised three weeks of vacation to start here but there is no record of that agreement. Mr. Joyce added that he has a vacation planned for March, which is the reason this was an important consideration when he agreed to accept the position with the Village. Because granting vacation time to new employees during the first year of employment is contrary to existing village policy, Mr. Dorko offered to present the matter to Council for a decision. Discussion of the current policy and accrual rates followed.

Authorize Vacation Leave for Tony Joyce

Mr. Dorko moved to authorize granting a lump sum of 120 hours of vacation leave to Tony Joyce and to begin biweekly accrual at the rate of three weeks per year after his first anniversary. Second by Mrs. Kukay. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

Beautification/Parks/Cemetery Committee

No report.

Streets/Sidewalks/Sewer Committee

No report.

Annexation/Subdivision/Planning Commission Committee

Mr. Redett reported on the February 7 Planning Commission meeting at which the Commission organized for the year adopting rules and electing Tim Feller, Chair; Dave Redett, Vice-Chair; and Terry Glovinsky, representative to Regional Planning. The Commission also held a hearing on a rezoning request by Bay Point and voted to approve. The application now goes to Council for a hearing and final action.

Safety/Insurance Committee

Mrs. Kukay had nothing to report.

Fiscal Officer

No report.

Street Commissioner

Mr. Lucas had nothing to report

Police Department

Chief Joy advised that Rite Aid will provide a free prescription drop-off box at the Town Hall if Council is willing to accept it. Chief Joy would like to locate the box in the lobby outside the Police Dept. door where it can be secured to the concrete floor and monitored by a camera. Council agreed to locate a prescription drop-off box at the Town Hall.

Zoning Administrator

Mr. Hruska had nothing to report.

Board of Public Affairs

Mr. Boytim had nothing to report.

OLD BUSINESS

- A. **Adopt Rules of Council for 2018** – Mr. Starcher moved to adopt the Rules of Council for 2018. Second by Mrs. Kukay. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

- B. **Review Preliminary Master Plan Prepared by CT Consultants and MAD Scientist Associates, LLC for Clemons Park** – On February 1, the Park Committee met with representatives of CT Consultants and MAD Scientist Associates, LLC to review the preliminary master plan for Clemons Park. The Park Committee is seeking Council input and approval of the preliminary plan before proceeding with more detailed drawings and price estimates. After reviewing the proposal, Council's only suggested revision is to eliminate or change the proposed evergreen screening at the northwest corner of the property to avoid obstructing the view for neighboring properties.

Mr. Starcher moved to approve the preliminary master plan concept as submitted with a suggestion to eliminate the screening at the northwest corner of the property. Second by Mr. Dorko. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

NEW BUSINESS

- A. **Annual Contract with Prosecutor's Office** – Mrs. Kukay moved to renew the agreement with the Ottawa County Prosecutor's Office for prosecution of any charges filed under Village ordinances in 2018 at a cost of \$1,150 for the year. Second by Mr. Dorko. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

- B. **Donation to the Ottawa County Drug Task Force** – It was moved by Mr. Starcher with second by Mr. Redett to donate \$1,000.00 to the Ottawa County Drug Task Force. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

- C. **Authorization to Pay Chief Joy for 40 Hours of Accrued, Unused Vacation Time at his Current Rate of Pay** – Mayor Bird explained that Casey Joy should have received 40 hours of vacation leave and begun bi-weekly accrual at the rate of three weeks per year on his eighth anniversary, which occurred January 22, 2017. The error was discovered last month and granting the full amount of vacation hours now will take Chief Joy over the maximum accrual amount by 40 hours. Mrs. Kukay moved to authorize

paying Casey Joy for 40 hours of accrued, unused vacation leave at his current rate of pay. Second by Mr. Redett. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

D. **Set Public Hearing for Rezoning of Property at 10801 E. Bayshore Road** – Council will hold a public hearing at 5:45 p.m. on Wednesday, March 28, 2018 for a proposed amendment to the Village of Marblehead Zoning Ordinance. The amendment filed by property owner Bay Point Acquisition, LLC would rezone 9.405 acres at 10801 E. Bayshore Road from the Residential 2 District to the Business District.

E. **Turkey Trot 2018** – Mr. Starcher said the Marblehead Merchants group is considering holding the Turkey Trot on Thanksgiving morning this year and wondered if the village would support that change. Council agreed to the proposed change.

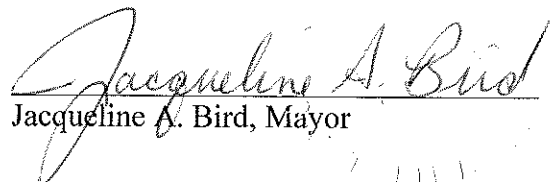
AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$39,134.92 made by Mr. Starcher and seconded by Mr. Dorko. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Redett-yes; Mr. Starcher-yes. Motion carried.

ADJOURNMENT

Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 7:02 p.m.

APPROVED:


Jacqueline A. Bird, Mayor

Attest:


Rhonda Botti Sowers, Fiscal Officer