

BOARD OF PUBLIC AFFAIRS  
REGULAR MEETING HELD MARCH 13, 2018

Mr. Boytim called the meeting to order in the meeting room of the Fire Station at 7:00 p.m. Answering roll call were Mr. Robert Boytim and Mrs. Bailey VanKirk.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Tony Joyce and Councilman Dean Dorko.

There were no visitors present.

Mr. Boytim moved to approve minutes of the February 13, 2018 regular meeting. Second by Mrs. VanKirk. Minutes approved by unanimous vote.

Mrs. VanKirk moved to approve payment of bills totaling \$40,597.93 including February payroll. Second by Mr. Boytim. Vote: Mrs. VanKirk-yes; Mr. Boytim-yes. Motion carried.

Mr. Boytim extended thanks to Councilman Dorko for presenting the question of vacation time for Tony Joyce to the Village Council. The Council voted to authorize three weeks of paid vacation leave for Mr. Joyce effective immediately.

Mr. Dorko expressed sympathy at the death of Board member George Danchisen on March 1. Mrs. Sowers added that the Mayor and Council will make an appointment to fill the open seat in the near future. Mr. Boytim stated that Tom Hetzel is still interested in serving as a Board member.

Mrs. VanKirk moved to return water service deposits of \$50 each to Rebecca Day and Christie Crownover. Second by Mr. Boytim. Vote: Mrs. VanKirk-yes, Mr. Boytim-yes. Motion carried.

Mrs. VanKirk moved to apply the \$50.00 water service deposit to an outstanding balance on the account of Mitchell Blumensaadt. Second by Mr. Boytim. Vote: Mrs. VanKirk-yes, Mr. Boytim-yes. Motion carried.

Mrs. VanKirk moved to issue a refund in the amount of \$173.86 to Edward Flynn for an overpayment of a tax lien. Second by Mr. Boytim. Vote: Mrs. VanKirk-yes, Mr. Boytim-yes. Motion carried.

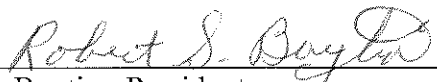
Mrs. Sowers reported that for the second time in a year the Postal Service lost the water bills causing a lengthy delay in delivery. In an effort to provide customers with another option for obtaining their bills, the Board can add a link to the village website that will allow water customers to access their individual account information. Mrs. Sowers will contact the web administrator to make arrangements.

Mr. Joyce obtained a quote from Ohio CAT for a new backup generator. Mr. Boytim said he would like at least two more quotes for the Board's consideration.


Mr. Joyce advised that all public water systems in the state of Ohio must implement an asset management program by October 1, 2018. Mr. Boytim will contact CT Consultants for a quote to prepare an asset management plan for the village.

There being no further business, it was moved by Mrs. VanKirk and seconded by Mr. Boytim to adjourn at 7:23 p.m. Meeting adjourned by unanimous vote.

APPROVED:

  
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Robert S. Boytim, President  
Board of Public Affairs

Attest:

  
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Rhonda Botti Sowers  
Fiscal Officer