

BOARD OF PUBLIC AFFAIRS
REGULAR MEETING HELD MARCH 14, 2017

Mr. Boytim called the meeting to order at 7:00 p.m. Answering roll call were Mr. Robert Boytim, Mr. George Danchisen and Mr. Lynn App.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Matt Berry and Councilman Duane Myers.

There were no visitors in attendance.

Motion to approve minutes of the January 10, 2017 regular meeting was made by Mr. App and seconded by Mr. Danchisen. Minutes were approved by unanimous vote.

The regular meeting scheduled for February 14, 2017 was cancelled for lack of a quorum.

Motion to approve payment of February bills in the amount of \$72,258.55 including January payroll was made by Mr. Danchisen and seconded by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Motion to approve payment of March bills in the amount of \$27,270.17 including February payroll was made by Mr. App and seconded by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. App moved to approve a one-time forgiveness in the amount of \$191.77 for a large water bill resulting from a leak at 1109 Prairie Street. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes, Mr. Boytim-yes. Motion carried.

Mr. App moved to approve a one-time forgiveness in the amount of \$689.45 for a large water bill resulting from a leak at 1105 Church Street. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes, Mr. Boytim-yes. Motion carried.

A request was received from Linda Ross to waive a \$5.40 late charge due to the fact the payment was postmarked February 10 but not received until March 8. A lengthy discussion followed. The Board was sympathetic but noted there are other options available for making payments and also that they have no control over mail delivery. Mr. App moved to not waive the late fee. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. Danchisen moved to refund \$3,900.00 to United Homes due to the fact the company paid twice for a tap permit at 381 Lakewood. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. App moved to refund a \$502.16 credit balance to Altisource for water service at 102 Clemons Street. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. App moved to return water service deposits in the amount of \$50 each to Cynthia Didado, Rocky Point Lighthouse, Kristen Mercurio and David Zywiec. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. Danchisen moved to apply a former tenant's \$50 service deposit to the reconnection fee at 1306 Epworth Lane. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. Berry said the bill for CT Consultants to complete the water model is over the approved quote by about \$800. The Board said they would like to speak with Chuck Hall to find out why the bill is higher before they authorize payment.

Mr. Berry said representatives from All State H2O recently returned to correct problems that arose after they replaced the media in filter #1. When beginning the replacement work it was discovered that the drain under the media is damaged. This drain is an original installed when the plant was constructed in 1959. Mr. Berry said initial estimate to replace the drain is between \$50,000 and \$60,000. Mrs. Sowers reminded the Board that \$50,000 is the bid limit. Representatives from CT Consultants as well as from Roberts Filter will be at the plant at 9:00 a.m. Thursday, March 16 to assess the situation. This filter will need to be back in operation before the summer season when water use is at its peak. Filter #2 continues to function well and, if necessary in an emergency, water can be provided by the county.

The standpipe at the bulk water fill area was recently struck which caused the pipe to turn. The damage was minimal and easily repaired however the incident occurred after normal business hours so it is not known who caused the damage. Mr. Berry plans to install a camera on the outside of the building to monitor the parking lot and bulk water station after hours.

Mr. Berry reported the calculated water production loss for February was 9.47%.

A new EPA rule will require bi-monthly testing of raw water for e-coli beginning no later than this October. This is the first time e-coli testing has been required for raw water.

The Board signed acknowledgement of the January and February financial reports which Mrs. Sowers distributed prior to the meeting.

Mr. Berry advised the Board that the EPA plans to eliminate the interest free HABS money at the end of this year. The Board previously expressed interest in applying for these funds to help with the cost of constructing a water tower on Bayshore Road.

The Board reviewed 2017 appropriations approved by Village Council on March 8.

There being no further business, it was moved by Mr. App and seconded by Mr. Danchisen to adjourn at 8:07 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President
Board of Public Affairs

Attest:



Rhonda Botti Sowers
Fiscal Officer