

BOARD OF PUBLIC AFFAIRS
REGULAR MEETING HELD MARCH 8, 2016

March meeting of the Board of Public Affairs was called to order at 7:06 p.m. Answering roll call were Mr. Robert Boytim, Mr. George Danchisen and Mr. Lynn App.

Also present were Fiscal Officer Rhonda Sowers and Water Superintendent Matt Berry.

There were no visitors in attendance.

Motion to approve minutes of the February 9, 2016 regular meeting was made by Mr. Danchisen and seconded by Mr. App with a correction in paragraph 14 to refund \$12 and apply \$38 to the outstanding balance. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Motion to approve minutes of the February 16, 2016 special meeting was made by Mr. Danchisen and seconded by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Motion to approve payment of bills in the amount of \$30,975.75 including February payroll was made by Mr. App and seconded by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. Berry announced Joe Gast obtained his Class I operator license effective March 1, 2016. Bronson Wetzel will complete his required hours in April to qualify for his Class I license.

A waterline leak was discovered between the water plant and the Kelleys Island Ferry Boat Line meter pit. The leak is in old galvanized line which will need to be replaced.

Mr. Berry said there has been no new information about the status of water petitions being circulated on Johnson's Island.

Mrs. Sowers presented the detailed budget she prepared following the Board's discussions at the February 16 special meeting. The Board approved of the budget which will be submitted to the council finance committee for inclusion in the 2016 appropriations.

Mr. Boytim commented that billing clerk Olga Trumpower is part-time and paid an hourly rate below other village employees. Following discussion, Mr. App made a motion, seconded by Mr. Danchisen, to recommend that council authorize a raise of \$2.00 per hour for Olga Trumpower. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

The Board received a prospectus from Roger Baker, an engineer interested in providing service if the village is in need.

Mr. Berry reported the calculated water production loss for February was 9%.

Mr. Berry said last November United Homes paid a \$3,900.00 tap fee for a new service at 385 Lakewood Dr. in Bay Point. In February they paid the fee a second time and the error wasn't discovered before the payment was deposited. Mr. App moved to refund \$3,900.00 to United Homes for overpayment of a tap fee at 385 Lakewood Dr. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. Berry reported there is another leak in Bay Point. He said Bay Point officials are aware of the situation.

The Board signed acknowledgement of the February financial reports which Mrs. Sowers distributed prior to the meeting.

There being no further business, it was moved by Mr. Danchisen and seconded by Mr. App to adjourn at 8:15 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President
Board of Public Affairs

Attest:



Rhonda Botti Sowers
Fiscal Officer