

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD MARCH 8, 2017**

Mayor Bird called the meeting to order at 6:05 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Dean Dorko, Angie Kukay, Duane Myers, Dave Redett, Ron Royhab and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Solicitor Jim Barney, Zoning Administrator Bob Hruska, Street Commissioner Bryan Lucas and Police Sergeant Loren Welch.

Visitors in attendance were Mattie Van Orman, Christina Bowen, Craig Bowen, Cassi Bowen, Alex Sipsma and Tiffany Wehrig.

MINUTES

Minutes of the February 22, 2017 regular meeting were approved as submitted.

APPOINTMENT OF CASSI BOWEN AND ALEX SIPSMA AS AUXILIARY POLICE OFFICERS

On the recommendation of Chief Joy and Mayor Bird it was moved by Mr. Starcher with second by Mr. Dorko to appoint Cassi Bowen and Alex Sipsma as Officers with the Village of Marblehead police auxiliary. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

SWEARING IN OF OFFICER JOHNSON

Mayor Bird administered the oath of office to Officers Bowen and Sipsma.

VISITOR COMMENTS

There were no visitor comments.

LEGISLATION

Mr. Starcher read the following legislation by title only:

- A. RESOLUTION NO. 2, 2017** – A Resolution That The Village Has No Objection to the Submerged Lands Lease Application for the Property Located in the Former Lifeboat Station Subdivision, Marblehead, Ohio. This was the third and final reading.

Motion to adopt Resolution No. 2, 2017 made by Mr. Dorko and seconded by Mr. Myers. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

- B. RESOLUTION NO. 3, 2017** – A Resolution Empowering the Mayor to Sign All Documents Concerning the Submerged Lands Lease for the Former Lifeboat Station Subdivision Parcels Acquired by the Village. This was the third and final reading.

Motion to adopt Resolution No. 3, 2017 made by Mr. Royhab and seconded by Mr. Redett. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

C. Ordinance No. 1, 2017 – An Ordinance Setting Appropriations for Current Expenditures of the Village of Marblehead, State of Ohio, During the Fiscal Year Ending December 31, 2017 and Declaring an Emergency.

Motion to waive three readings on three separate occasions made by Mr. Starcher and seconded by Mr. Dorko. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mr. Myers and seconded by Mrs. Kukay. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

Motion to adopt Ordinance No. 1, 2017 made by Mrs. Kukay and seconded by Mr. Dorko. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

D. Resolution No. 4, 2017 – A Resolution Empowering the Mayor to Sign All Documents Allowing the RED HORSE Squadron to Assist with the James Park Sand Volleyball Court. This was the first reading; the second reading will be March 22, 2017.

REPORTS

Solicitor

Mr. Barney had nothing to report.

Finance and Records Committee

Mr. Starcher had nothing to report for his committee but did advise he will be away from the area the last week of March.

Streets/Sidewalks/Sewer Committee

Mr. Dorko had nothing to report for his committee but informed council he will be having surgery in April that will cause him to miss the April 26 and May 10 meetings.

Vote to Excuse Councilman Dorko from April 26 and May 10 Meetings

Mr. Starcher moved to excuse Dean Dorko from the April 26, 2017 and May 10, 2017 regular council meetings. Second by Mr. Myers. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

Beautification/Parks/Cemetery Committee

Mr. Royhab had nothing to report.

Utilities/Ferries/Waterfront

Mr. Myers had nothing to report.

Annexation/Subdivision/Planning Commission Committee

Mr. Redett stated the Planning Commission met March 1 and reviewed several informal requests.

Safety/Insurance Committee

Mrs. Kukay had nothing to report.

Fiscal Officer

Council members initialed receipt of the February financial reports which Mrs. Sowers distributed prior to the meeting.

Street Commissioner

Mr. Lucas advised that Port Clinton Glass submitted a quote in the amount of \$228.00 to repair the broken glass in the kitchen window of the fire station as well as a quote in the amount of \$3850.00 to replace all four windows in the fire station meeting room. Before council decides on replacing windows Mr. Lucas was asked to obtain an estimate for replacing windows in the fire station engine bay as well.

Police Department

Sgt. Welch distributed an updated report of departmental activity.

Zoning Administrator

Mr. Hruska stated four applications have already been received for hearing at the April 5 Planning Commission meeting.

Board of Public Affairs

No report.

OLD BUSINESS

- A. **MAD Scientist Associates, LLC Update** – Mr. Starcher said he has not yet heard back from Mark Dilley of MAD Scientist Associates regarding a development plan for Lucien Clemons Park.
- B. **Camp Perry RED HORSE Update for Volleyball Court Assistance** – Mr. Barney said the application for RED HORSE assistance has been prepared and is ready for submission if council would like to proceed. Mr. Myers moved to apply for assistance from the RED HORSE unit at Camp Perry for assistance in preparing the area in James Park for the sand volleyball court. Second by Mr. Royhab. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

NEW BUSINESS

- A. **Recommendation for Final Appointment of Chief Joy & Sgt. Welch from Probationary to Full Time Status** – Based on the recommendation of Mayor Bird, Mr. Dorko moved for final appointment of Chief Casey Joy and Sergeant Loren Welch to full-time status following successful completion of their probationary period. Second by Mrs. Kukay. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.
- B. **Recommendation for Final Appointment of Officer Kirkpatrick and Officer Suppelsa from Probationary to Part-Time Status** – Based on the recommendation of Chief Joy and Mayor Bird, Mr. Starcher moved for final appointment of Officer Michael

Kirkpatrick and Officer Chris Suppelsa to part-time status following successful completion of their probationary period. Second by Mr. Redett. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

C. Resignation of Probationary Officer Elizabeth Johnson effective March 4, 2017 – Mayor Bird announced the resignation of Officer Elizabeth Johnson from her part-time position with the police department effective March 4, 2017.

D. Police Department Re-Structuring and Council Approval – Mr. Starcher stated the Finance Committee has been working on requests by Chief Joy and Sgt. Welch to restructure the staffing levels of the Police Department in an attempt to lower turnover and control personnel costs. The recommendation of the Finance Committee, with support of the Chief and Sergeant, is to staff the department with a Chief, Sergeant, two full-time officers and a seasonal officer who would work 20 weeks at 32 hours per week.

Mr. Myers moved to accept the Finance Committee's recommendation for restructuring of Police Dept. staffing to include a Chief, a Sergeant, two full-time officers and one part-time seasonal officer who would work 32 hrs. per week for 20 weeks. Second by Mr. Redett. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

E. Seasonal Park Maintenance Positions – Mr. Starcher stated in addition to police department restructuring the Finance Committee also looked at park maintenance. The village has typically hired a Seasonal Parks Director who works 25 hours per week from April through October. With newly acquired park property in the village there is an expanded need for maintenance during the summer months. There had been discussion of hiring a full-time Recreational Parks Director but for now, the committee is recommending instead that council eliminate the Seasonal Parks Director position and consider hiring two seasonal park employees who will be responsible for maintaining park properties and who will work under the supervision of the Street Commissioner. Funding in the pay ordinance will reflect these two part-time positions.

F. Promote Officers Suppelsa and Kirkpatrick to 32 Hr. Per Week Positions Effective March 12, 2017 – Mr. Dorko moved to promote Officers Suppelsa and Kirkpatrick from 24 hr. per week positions to the open 32 hr. per week positions effective March 12, 2017. Second by Mrs. Kukay. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes; Mr. Starcher-yes. Motion carried.

G. Danbury Township Land Use Plan/Steering Committee – Mayor Bird announced that Zoning Administrator Bob Hruska and Planning Commission Chairman Tim Feller have been selected to serve as Village representatives on the Danbury Township Land Use Plan Steering Committee. The Committee will be meeting monthly to review the current Land Use Plan and make recommendations to update that plan.

H. Cemetery Ordinance Regarding Size of Headstone – Mr. Lucas has received a request to locate a large headstone in Clemons Cemetery. This headstone would require a 9 ft. long foundation which will span two grave spaces. His concern is that the size and weight

of the stone will make it extremely difficult to be moved for a burial in the second grave. The Village cemetery ordinance does not restrict the size only limits the number of upright markers on a grave space. A lengthy discussion followed after which it was determined that this size headstone is not prohibited. Because special equipment will be needed, Mr. Barney was asked to prepare paperwork which would make it clear that cost for moving the stone to accommodate a burial will need to be borne by the family of the lot owners.

- I. Discussion on Levy of Annual License Permissive Tax** – Mrs. Sowers said notification was received that Ottawa County is planning to enact an additional \$5.00 permissive Motor Vehicle License Tax under section 4504.16 of the Ohio Revised Code. Once enacted the monies collected will be split between Ottawa County and the various townships to be used for maintaining roads and bridges. The law permits municipalities to adopt the same permissive tax if it is done before the county has adopted the tax. Municipalities are prohibited from adopting the tax after the county has done so. Council asked the solicitor to draw up legislation to enact an additional \$5.00 permissive Motor Vehicle License tax within the village.


AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills in the amount of \$38,623.33 including February payroll was made by Mr. Redett and seconded by Mrs. Kukay. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Royhab-yes. Motion carried. Mr. Starcher abstained.

ADJOURNMENT

Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 6:54 p.m.

APPROVED:



Jacqueline A. Bird, Mayor
JOHN E STARCHER
ACTING MAYOR

Attest:



Rhonda Botti Sowers, Fiscal Officer