

BOARD OF PUBLIC AFFAIRS  
REGULAR MEETING HELD MAY 14, 2019

Mr. Boytim called the meeting to order in the meeting room of the Fire Station at 7:05 p.m. Answering roll call were Mr. Robert Boytim, Mr. James Keys and Ms. Bailey VanKirk.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Tony Joyce and Councilman Dean Dorko.

There were no visitors.

Ms. VanKirk moved to approve minutes of the April 9, 2019 regular meeting. Second by Mr. Keys. Minutes approved as submitted by unanimous vote.

Mr. Keys moved to approve minutes of the April 25 special meeting. Second by Ms. VanKirk. Minutes approved as submitted by unanimous vote.

Mr. Keys moved to approve minutes of the May 6, 2019 special meeting. Second by Ms. VanKirk. Minutes approved as submitted by unanimous vote.

Ms. VanKirk moved to approve payment of bills totaling \$57,382.80 including April payroll. Second by Mr. Keys. Vote: Ms. VanKirk-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

The Board will hold special meetings Wednesday, May 15, 2019 and Monday, May 20 to conduct executive sessions to consider the appointment of a public employee. Mr. Keys feels the water superintendent should be present at the special meetings since the board will be interviewing candidates for the open water operator position. Mr. Boytim was adamant that the water superintendent not be present stating the board has never in the past involved the water superintendent in the hiring process.

Mr. Boytim reported Mr. Joyce has received a price from Adkins Sanitation to pump sludge for 15 cents per gallon, which would cost \$,900.00 to pump 6,000 gallons as opposed to the \$1,200.00 currently charged by Agri-Sludge. Mr. Joyce will look into the cost of constructing a drying facility onsite so the sludge will not need to be transported for disposal.

Mr. Boytim asked Mr. Joyce to obtain costs for installing a digital telemetry system to measure the water level in the tower.

Following discussion at the April meeting, Mr. Boytim moved to amend the Emergency Budget provision in the Contingency Plan as follows:

**Emergency Budget**

There is \$100,000.00 available in the Repair and Improvement Fund (5103) for water emergencies. For repairs of \$20,000.00 or less, the Chief Operating Engineer shall make a declaration of the circumstances and may expend up to that amount after first notifying the Fiscal Officer to encumber funds. In the event of an emergency requiring more than \$20,000.00 but less than \$50,000.00, the Board of Trustees of Public Affairs shall make a declaration of the circumstances

and call a special meeting to authorize the expenditure. For emergencies requiring funds in excess of \$50,000.00, the Mayor shall make a declaration of the circumstances and call a special meeting of the Village Council to authorize the expenditure. Examples of emergencies under this plan include, but are not limited to, contamination of the village's water supply or remediation of conditions that could lead to such contamination.

Second by Mrs. VanKirk. Vote: Mrs. VanKirk-yes; Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

Mr. Keys moved to approve ¾" tap applications for \$3,900.00 each at 910 Prairie, 142 Bay Breeze Dr. and 417 Bay Point Blvd. Second by Mrs. VanKirk. Vote: Mrs. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

Mr. Joyce reported the annual EPA survey was completed recently with no major issues noted.

Ms. VanKirk moved to renew the annual service contract with Hach for quarterly maintenance and calibration of the turbidity meters at a total cost of \$3,000.00. Second by Mr. Keys. Vote: Ms. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

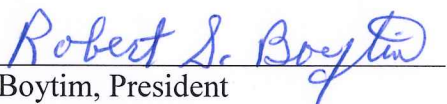
Mr. Joyce will contact Pittsburg Tank for quotes to paint the water tower.

Ms. VanKirk moved to return a \$50 water service deposit to Ann Kozma. Second by Mr. Keys. Vote: Ms. VanKirk-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

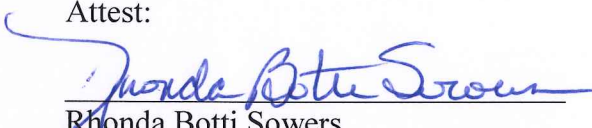
The Board signed receipt of April financial reports distributed by the Fiscal Officer prior to the meeting.

There being no further business, it was moved by Mr. Keys and seconded by Ms. VanKirk to adjourn at 8:10 p.m. Meeting adjourned by unanimous vote.

APPROVED:

  
Robert S. Boytim, President  
Board of Public Affairs

Attest:

  
Rhonda Botti Sowers  
Fiscal Officer