

BOARD OF PUBLIC AFFAIRS  
REGULAR MEETING HELD JUNE 12, 2018

Mr. Boytim called the meeting to order in the meeting room of the Fire Station at 7:11 p.m. Answering roll call were Mr. Robert Boytim, Mr. James Keys and Mrs. Bailey VanKirk.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Tony Joyce and Councilman Dean Dorko.

There were no visitors in attendance.

Reversing his statement at the May meeting, Mr. Boytim said the village must erect a sign for Bayside Shores Dr., a new street in the village. Mrs. Sowers said Bayside Shores Dr. is a drive in a condominium development and not a street so the village will not erect a new sign. Mr. Boytim gave Mr. Dorko a list of signs needing repair.

Mrs. VanKirk moved to approve minutes of the May 8, 2018 regular meeting. Second by Mr. Keys. Minutes approved by unanimous vote.

Mrs. VanKirk moved to approve payment of bills totaling \$39,800.68 including May payroll. Second by Mr. Keys. Vote: Mrs. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

Mr. Joyce reported on the EPA sanitary survey of the water plant conducted earlier in the day. Mr. Joyce felt the inspection went well and stated a full report will be forthcoming.

Mr. Joyce distributed preliminary information compiled for the Asset Management Plan.

Mr. Joyce submitted quotes from Ohio Cat of Perrysburg, TAS of Toledo and AT Emmett of Port Clinton for a new generator. Prices ranged from \$37,000 to more than \$115,000 because the proposed equipment varied widely from vendor to vendor. The Board asked Mr. Joyce to draw up specifications and use those specs to seek new proposals so that all vendors quote on the same equipment.

Mrs. VanKirk moved to renew the annual service contract with Hach totaling \$2,427.00 for quarterly maintenance and calibration of the turbidity meters. Second by Mr. Keys. Vote: Mrs. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

Following discussion on the forgiveness policy at the May board meeting, Mrs. Sowers searched through records but was unable to find the policy. The closest thing she found was a disputed meter readings policy approved in 1984 which said the board will adhere to the policy stated on the preceding page when making adjustments but there was no preceding page. Mrs. VanKirk said if the policy can't be found, the Board will need to write one. Mr. Boytim said he will look to see if he has a copy of the forgiveness policy.

Mrs. VanKirk moved to return water service deposits of \$50 each to Lauryn Ronis, Ron and Jane Crandall, Ed and Jan Winbigler, Daniel Nitecki, Doug Lee and Patrick Gorbett. Second by Mr. Keys. Vote: Mrs. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.


Board members initialed May financial reports distributed by Mrs. Sowers prior to the meeting.

There being no further business, it was moved by Mr. Keys and seconded by Mrs. VanKirk to adjourn at 8:01 p.m. Meeting adjourned by unanimous vote.

APPROVED:

  
\_\_\_\_\_  
Robert S. Boytim, President  
Board of Public Affairs

Attest:

  
\_\_\_\_\_  
Rhonda Botti Sowers  
Fiscal Officer