BOARD OF PUBLIC AFFAIRS
REGULAR MEETING HELD JULY 11, 2017
Mr. Danchisen called the meeting to order at 7:00 p.m. Answering roll call were Mr. George Danchisen and Mr. Lynn App. Mr. Robert Boytim was excused.

Also present were Fiscal Officer Rhonda Sowers and Water Superintendent Matt Berry.

There were no visitors in attendance.

Motion to approve minutes of the June 13, 2017 regular meeting was made by Mr. App and seconded by Mr. Danchisen. Minutes were approved by unanimous vote.

Motion to approve payment of bills in the amount of $111,845.49 including June payroll was made by Mr. Danchisen and seconded by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Mr. Danchisen noted fire hydrants are being painted and look good. Mr. Berry added that routine maintenance is being done on the hydrants as well.

Mr. Berry submitted a quote from Starcher Enterprises in the amount of $3,128.00 to replace the air conditioning unit at the water plant which recently stopped working. Mr. App moved to accept the quote for a new mini-split unit from Starcher Enterprises in the amount of $3,128.00. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Mr. Berry reported that the new meter reader has been received and was put into service at the end of June. There were a few glitches but overall the transition has been smooth.

In response to a question from Mr. App, Mr. Berry stated there is very minimal detection of RFU (radiological fluorescent units) in the raw water being tested which does not pose any harm. There have not yet been algae blooms detected.

Mr. App asked about HAB grants/loans from the EPA. The Board asked Mr. Berry to contact Chuck Hall of CT Consultants for an estimate of the cost to prepare a grant application for construction of a second water tower.

Mr. Berry reported that a SAL Chemical delivery vehicle recently backed into and damaged the maintenance garage at the plant. Mr. Berry obtained a quote for repairs from Glovinsky Construction in the amount of $3,180.66 and forwarded it to SAL.

The rebuild of Filter #1 has been completed and the filter is now in operation. Mr. Berry expressed his appreciation to Ottawa County for assistance in providing water when needed during the repair process.

Mr. Berry advised that the owner of 426 E. Main has informed him the property pins were removed when the waterline was being replaced in 2010 or 2011 and they would like the pins reset. During discussion it was noted this property had a damaged light fixture replaced by the
contractor following the waterline installation and if pins were removed or buried during construction the owners should have brought it up at that time

Mr. Berry obtained a free computer program to track backflow meters. There are nearly 100 backflow meters in the village now and records need to be maintained to verify that each has been tested annually.

Mr. App moved to approve a one-time forgiveness in the amount of $500.38 for a large water bill resulting from a leak at 1202 Prairie Street. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Mr. App moved to return water service deposits in the amount of $50 each to Kristen Eiermann, Andrew Redinger, John and Amy Adams, Robert Rasmussen, Daniel and Kathleen O’Leary, Megan Stacy, Lucas Kennedy and Scott Leugers. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Mr. App moved to apply $17.42 of a service deposit to an outstanding balance at 206 Perry Street and to apply the remaining $32.58 to the landlord’s account. It was noted the landlord has paid previous overdue charges on the tenant’s behalf. Mr. Danchisen seconded the motion. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

The Board initialed June financial reports which Mrs. Sowers distributed prior to the meeting.

A follow up letter was received from Solicitor Jim Barney reiterating his concern that public meetings conducted at the water plant are not handicapped accessible and pose a liability for the village. Mr. Barney noted there is no defense against civil action when the board refuses to move meetings to a more handicapped accessible location just two hundred yards away. A lengthy discussion followed. Mr. App moved to change the Board of Public Affairs meeting location to the meeting room of the fire station, 517 W. Main Street, effective with the August meeting. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

There being no further business, it was moved by Mr. Danchisen and seconded by Mr. App to adjourn at 7:30 p.m. Meeting adjourned by unanimous vote.

APPROVED:

[Signature]

Robert S. Boytim, President
Board of Public Affairs

Attest:

[Signature]
Rhonda Botti Sowers
Fiscal Officer