

BOARD OF PUBLIC AFFAIRS  
REGULAR MEETING HELD JULY 12, 2016

July meeting of the Board of Public Affairs was called to order at 7:00 p.m. Answering roll call were Mr. Robert Boytim, Mr. George Danchisen and Mr. Lynn App.

Also present were Fiscal Officer Rhonda Sowers and Water Superintendent Matt Berry.

There were no visitors in attendance.

Motion to approve minutes of the June 14, 2016 regular meeting was made by Mr. App and seconded by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Motion to approve payment of bills in the amount of \$75,895.29 including June payroll was made by Mr. Danchisen and seconded by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. Boytim reported that John Good and Dan Humphrey would like to schedule another informational meeting at 10 a.m. on July 23 regarding estimated costs to extend water to Johnson's Island. Mr. Boytim said he has already met with engineer Kent Bryan to review cost estimates. Mr. App asked how many island residents have signed the water petitions so far. Mr. Boytim said he doesn't know but can find out at the meeting. Following discussion it was decided that it is not necessary for the entire board to be present and just Mr. Boytim and Mr. Bryan will attend to answer questions. Mr. App also said he would like to be notified in the future of any meetings with the engineer.

Regarding a large balance owed by Amy St. Clair for water used at 302 James Street Mrs. Sowers reported she and Mrs. Trumpower are checking the complete payment history to determine whether the property meets the conditions to file a lien.

Mr. Boytim announced he will be out of town on the date of the August meeting. In his absence Mr. Danchisen will preside

Mr. Berry said since the last meeting the bottom of the raw flow valve blew out and had to be replaced as an emergency measure by Marlin White and Sons at a cost of \$4700.00. Since that time Mr. Berry discovered that the existing actuator is not working in conjunction with the new valve. A tech will be coming from Corrosion Fluid Products of Perrysburg to assess the problem. If the actuator needs to be replaced it will cost a couple of thousand dollars and if the cylinder also needs to be replaced it will be several thousand more.

Mr. Berry advised that an EPA official will be at the plant July 13 to conduct the annual sanitary survey.

Mr. Berry reported the calculated water production loss for June was 5.36%.

Mr. App moved to approve a tap fee in the amount of \$3,900.00 for 116 Cottage Cove. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes, Mr. Boytim-yes. Motion carried.

Mr. Berry said he has learned that the water line at the end of Bay Breeze should have been looped to Bay Point Blvd. but the loop was not completed and dead ends at the last Cove Court lot. The Board agrees that Bay Point should be notified that the lines cannot be turned over to the village until they have been completed per the EPA approved plans. Mr. Berry will prepare a draft letter for the Board's review.

Mr. Danchisen moved to return water service deposits in the amount of \$50.00 each to Rob McFarland, Scott Halblaub and Jennifer Shepherd. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

The Board signed acknowledgement of the June financial reports which Mrs. Sowers distributed prior to the meeting.

Mrs. Sowers reported the 2014-2015 audit conducted by the State Auditor's office has been completed with no findings or citations noted.


There being no further business, it was moved by Mr. Danchisen and seconded by Mr. App to adjourn at 7:57 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President  
Board of Public Affairs

Attest:



Rhonda Botti Sowers  
Fiscal Officer