

BOARD OF PUBLIC AFFAIRS
REGULAR MEETING HELD AUGUST 14, 2018

Mrs. VanKirk called the meeting to order in the meeting room of the Fire Station at 7:13 p.m. Answering roll call were Mrs. Bailey VanKirk and Mr. James Keys.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Tony Joyce and Councilman Dean Dorko.

There were no visitors.

Mrs. VanKirk moved to excuse Robert Boytim from the August 14, 2018 regular meeting. Second by Mr. Keys. Vote: Mr. Keys-yes; Mrs. VanKirk-yes. Motion carried.

Mrs. VanKirk moved to approve minutes of the July 10, 2018 regular meeting. Second by Mr. Keys. Minutes approved by unanimous vote.

Mrs. VanKirk moved to approve payment of bills totaling \$47,220.75 including July payroll. Second by Mr. Keys. Vote: Mrs. VanKirk-yes; Mr. Keys-yes. Motion carried.

Mr. Joyce said that the EPA requires the contingency plan to have a more detailed statement regarding funding for emergency expenditures. Mrs. Sowers explained limits that would comply with current Village legislation and Ohio Revised Code requirements.

Mr. Keys moved that the Emergency Budget section of the Contingency Plan designate the Repair and Improvement Fund (5103) for emergency expenditures; authorize the Water Superintendent to make expenditures up to the \$20,000.00 blanket certificate limit; specify expenditures over \$20,000.00 but less than \$50,000.00 be approved by the Board of Public Affairs; and specify any expenditures exceeding \$50,000.00 be approved by the Village Council. Second by Mrs. VanKirk. Vote: Mrs. VanKirk-yes; Mr. Keys-yes. Motion carried.

Mrs. Sowers said the Board's action on the Emergency Budget will be submitted to Village Council for approval at its next regular meeting.

Mrs. VanKirk moved to return water service deposits of \$50 each to Danielle Musarra and James Gosky. Second by Mr. Keys. Vote: Mrs. VanKirk-yes; Mr. Keys-yes. Motion carried.

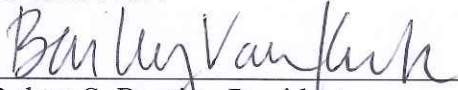
Mrs. VanKirk moved to refund an overpayment of a final water bill in the amount of \$60.86 to Ed Flynn. Second by Mr. Keys. Vote: Mrs. VanKirk-yes; Mr. Keys-yes. Motion carried.

Board members initialed July financial reports distributed by Mrs. Sowers prior to the meeting.

The Board briefly discussed items needed to complete the Asset Management Plan. There will be another meeting with representatives of CT Consultants to review the draft and address items still needed for completion of the plan.

There being no further business, it was moved by Mrs. VanKirk and seconded by Mr. Keys to adjourn at 7:40 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President
Board of Public Affairs

Attest:



Rhonda Botti Sowers
Fiscal Officer