

BOARD OF PUBLIC AFFAIRS  
REGULAR MEETING HELD AUGUST 8, 2017

Mr. Danchisen called the meeting to order in the meeting room of the Fire Station at 7:00 p.m. Answering roll call were Mr. George Danchisen and Mr. Lynn App. Mr. Robert Boytim was excused.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Matt Berry and Councilman Duane Myers.

There were no visitors in attendance.

Motion to approve minutes of the July 11, 2017 regular meeting was made by Mr. App and seconded by Mr. Danchisen. Minutes were approved by unanimous vote.

Motion to approve payment of bills in the amount of \$37,114.85 including July payroll was made by Mr. Danchisen and seconded by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Mr. Berry submitted the water production report for the month of July. A loss percentage could not be calculated due to the fact that water was being provided by the county during several days in July while filter #1 was replaced.

Cool temperatures have prevented algae blooms. There is some algae in the lake near Maumee Bay and also in Sandusky Bay but nothing that impacts the Marblehead intake. Mr. Berry said his staff are keeping track and will make adjustments in treatment if needed.

The Board reviewed a request by James C. Buck and Rebecca Buck to split the lot at 11030 E. Bayshore Road. The application was approved by the Marblehead Planning Commission pending BPA approval. Mr. App moved to approve the split of a lot at 11030 E. Bayshore Road; second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Mr. Danchisen moved to renew the service contract with Hach for maintenance of the turbidity meters at an annual cost of \$2,354.00; second by M. App. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Now that the uniform contract has expired, Mr. Danchisen moved to authorize a \$300.00 annual cash clothing allowance to each full-time water department employee with the first payment to be made in 2017. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Mr. Berry received a HAB nomination form from Chuck Hall of CT Consultants. In reviewing the form, Mr. Berry determined that the Board will need to have plans, timeframes and costs before an application can be submitted. If approved, a project would qualify for a 0% interest loan through the EPA. The Board asked Mr. Berry to contact CT Consultants for additional guidance.

Recently adopted EPA rules require water operators to provide a phone number to the EPA to assure that any emergency calls will be returned within 30 minutes by a person familiar with the

water plant's contingency plan. Mr. Berry recommended having a department cell phone that can be shared by plant personnel. Mrs. Sowers added that the cell phone used by the Street Department costs less than \$28.00 per month. Mr. App moved to authorize purchase of a cell phone for the water department. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Mr. Danchisen moved to return water service deposits in the amount of \$50 each to Douglas Hughes, Heidi Gibson, Meagan Bower and Theodore Laufik. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Mr. Danchisen moved to refund a credit balance in the amount of \$70.64 to John Guenin due to the fact he has sold his property. Mr. App seconded the motion. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

The Board initialed July financial reports which Mrs. Sowers distributed prior to the meeting.

There being no further business, it was moved by Mr. Danchisen and seconded by Mr. App to adjourn at 7:35 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President  
Board of Public Affairs

Attest:



Rhonda Botti Sowers  
Fiscal Officer