

BOARD OF PUBLIC AFFAIRS
REGULAR MEETING HELD OCTOBER 10, 2017

Mr. Boytim called the meeting to order in the meeting room of the Fire Station at 7:00 p.m. Answering roll call were Mr. Robert Boytim, Mr. George Danchisen and Mr. Lynn App.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Matt Berry and Assistant Water Superintendent Dale Wiedenhoft.

There were no visitors in attendance.

Motion to approve minutes of the September 12, 2017 regular meeting was made by Mr. App and seconded by Mr. Danchisen. Minutes approved by unanimous vote.

Motion to approve payment of bills in the amount of \$34,287.20 including September payroll was made by Mr. Danchisen and seconded by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

The Board received a letter of resignation from Matthew Berry effective October 20, 2017. Mr. Berry has accepted a position with the Ottawa County Sanitary Engineering Department. Mr. Berry said the new position starts at a higher rate of pay than he is currently earning and will include several step increases in the near future. In addition, his health benefit will cost half of what he currently contributes. Mr. App moved to accept the resignation of Water Superintendent Matthew Berry effective October 20, 2017. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. Wiedenhoft said he is willing to fill the Superintendent's position for a short period of time until a replacement can be found but would like to be compensated at the Superintendent's rate of pay during the interim period. Mr. Danchisen moved to pay Dale Wiedenhoft the Water Superintendent's pay rate of \$24.71 effective with the pay period beginning October 15, 2017 and continuing until further notice. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

The Board will advertise and accept resumes until November 3, 2017 for a Class III water operator to serve as Water Superintendent.

Mr. App asked what the Board plans to do with the proposal from CT Consultants for an update to the Water System General Plan. The update would address Harmful Algal Blooms (HABs). Mr. App feels the Board should proceed with the update. Mr. Boytim said he would like to speak with Chuck Hall of CT Consultants before making any decision. No action was taken on the proposal from CT Consultants.

Mr. App moved to approve tap applications in the amount of \$3,900.00 each for 2067 Pleasant View, 166 Bay Breeze Dr. and 10960 E. Bayshore Rd. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

Mr. Berry reported a 4% calculated water loss in the September production report.

Mr. Berry reported that seven meters were replaced last month; a leaking curb stop on Charles Street was repaired and leak in the raw line from the intake to the plant was discovered and repaired.

SW Controls has been working on the meter which was recently installed at the bulk water fill pipe. If the current meter cannot be repaired SW will replace it with a mechanical meter.

Joe Gast and Bronson Wetzel are registered for correspondence classes to prepare for their Class II licenses.

Mrs. Sowers reported that SAL Chemical has reimbursed the Water Dept. for the cost to repair damages caused when the SAL driver backed into the Chemical Building. The reimbursement was based on the repair estimate submitted by Glovinsky Construction in the amount of \$3,180.66. Mr. App moved to accept the quote from Glovinsky Construction in the amount of \$3,180.66 to repair damage to the Chemical Building. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.

The Board initialed September financial reports which Mrs. Sowers distributed prior to the meeting.

Mr. App moved to return water service deposits in the amount of \$50 each to Brown Family Trust, Arden Douce, Cynthia Plottner and James Hendrix. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes; Mr. Boytim-yes. Motion carried.


There being no further business, it was moved by Mr. App and seconded by Mr. Danchisen to adjourn at 8:05 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President
Board of Public Affairs

Attest:



Rhonda Botti Sowers
Fiscal Officer