

BOARD OF PUBLIC AFFAIRS
REGULAR MEETING HELD OCTOBER 9, 2018

Mr. Boytim called the meeting to order in the meeting room of the Fire Station at 7:05 p.m. Answering roll call were Mr. Robert Boytim, Mr. James Keys and Mrs. Bailey VanKirk.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Tony Joyce and Councilman Dean Dorko.

There were no visitors.

Mrs. VanKirk moved to approve minutes of the September 11, 2018 regular meeting. Second by Mr. Keys. Minutes approved by unanimous vote.

Mrs. VanKirk moved to approve minutes of the September 18, 2018 special meeting. Second by Mr. Keys. Minutes approved by unanimous vote.

Mrs. VanKirk moved to approve payment of bills totaling \$39,905.46 including September payroll. Second by Mr. Keys. Vote: Mrs. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

Mr. Boytim advised he has extended an invitation for a Bay Point official to meet with the Board to discuss the need for replacement of the 6 inch service main.

Mr. Joyce reported that Bronson Wetzel recently passed the test for his Class II water operator's license. Mr. Joyce also said hydrants are currently being flushed and winter markers attached to each hydrant.

The Board received a request to approve a lot split for Jeff Strnad at the intersection of Memorial Shoreway and Confederate Dr. on Johnson's Island. The Planning Commission approved the split September 5, 2018 pending BPA approval. Mr. Keys moved to approve the lot split for property owned by Jeff Strnad on Johnson's Island. Second by Mrs. VanKirk. Vote: Mrs. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

The EPA sent notice dated October 2, 2018 to advise that the deficiency and violations noted during the June 12 inspection of the Marblehead water plant have all been corrected.

Mr. Boytim distributed copies of various county water billing policies. In particular, he noted the policy to waive the late fee penalty. Following discussion Board members unanimously agreed to adopt a similar policy to allow one forgiveness per customer within a 12 month period if the request is made in writing. A policy will be prepared for Board action at the November meeting.

Mr. Joyce reported one low service pump is currently not working. He contacted Ohio Drilling to assess the problem and determine whether the pump can be repaired or needs to be replaced.

The Board authorized renewal of the annual generator service agreement with Ohio CAT.

Mrs. VanKirk moved to return water service deposits in the amount of \$50 each to Barbara Grover, Chris Lindner and Gerald Strait. Second by Mr. Keys. Vote: Mrs. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

Mrs. VanKirk moved to refund an overpayment of \$11.10 to Heidi Peterson. Second by Mr. Keys. Vote: Mrs. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

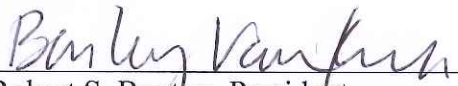
The Board received several written requests to waive late fee penalties. Because the requests will meet the criteria of the new policy to be implemented next month, Mr. Keys moved to waive the following late fees: \$5.40 to Susan Delahanty and \$138.39, \$77.79 and \$5.40 to Continental Management Company for several Bay Point Condominiums. Second by Mrs. VanKirk. Vote: Mrs. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

The Board received a request for a one-time forgiveness of a \$332.41 water bill caused by a leak at an unoccupied residence at 305 Stone Street. In April, when a high reading was discovered, village employees turned off service at the meter. In May there was a second high reading and it was discovered someone other than village staff turned the meter back on. The owner completed extensive plumbing repairs in June and in September requested forgiveness of the April (\$76.20) and May (\$256.20) bills. The Board is willing to waive the April bill but not the May bill and will ask the owner if he wants to use the property's one-time forgiveness for a credit of only \$76.20.

Board members initialed September financial reports distributed by Mrs. Sowers prior to the meeting.


There being no further business, it was moved by Mrs. VanKirk and seconded by Mr. Keys to adjourn at 8:03 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President
Board of Public Affairs

Attest:



Rhonda Botti Sowers
Fiscal Officer