

BOARD OF PUBLIC AFFAIRS  
REGULAR MEETING HELD DECEMBER 13, 2016

December meeting of the Board of Public Affairs was called to order at 7:00 p.m. Answering roll call were Mr. George Danchisen and Mr. Lynn App. Mr. Robert Boytim was excused.

Also present were Fiscal Officer Rhonda Sowers and Councilman Duane Myers.

There were no visitors in attendance.

In the absence of President Boytim, Mr. App conducted the meeting.

Motion to approve minutes of the November 8, 2016 regular meeting was made by Mr. Danchisen and seconded by Mr. App. Minutes approved by unanimous vote.

Motion to approve payment of bills in the amount of \$52,249.60 including November payroll was made by Mr. Danchisen and seconded by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Results of the Bowser Morner evaluation of core samples taken from the filter beds showed the effective size of the torpedo sand is a little small and may be causing problems. Mr. Berry has contacted All State H2O regarding this issue.

Mrs. Sowers reported that when she contacted UniFirst to cancel the uniform service she learned the village has a 5 year contract which will not expire until July 2017. Action by the Board at the last meeting to terminate the contract and replace it with a uniform allowance will go into effect after the uniform contract expires.

The Board received two quotes for systems to meter the tank water stand pipe; one from HD Supply in the amount of \$2,202.73 and the other from SW Controls, Inc. in the amount of \$3,615.20. Mr. Berry's recommendation is for the system proposed by SW Controls because the proposal from HD Supply would require a considerable amount of re-plumbing and construction of a larger enclosure to house it and he also feels the SW proposal will more accurately track the amount water hauler's pump. Mr. App moved to accept the quote from SW Controls in the amount of \$3,615.20. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

Calculated water production loss was 7.10% for the month of November.

The Board received a draft of the Capital Improvement Plan prepared by Roberta Acosta of RCAP. Ms. Acosta has volunteered to meet with the Board to go over the plan once the Board members have had an opportunity to review it.

Mr. App noted that minutes from the November 9, 2016 Village Council meeting report that Solicitor Jim Barney explained he cannot prepare water petitions for Johnson's Island residents

to circulate in favor of public water. At that same meeting Mr. Barney asked BPA President Robert Boytim to share the information with Johnson's Island property owners.

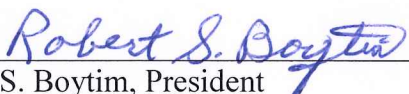
Mrs. Sowers distributed budget reports for the Board's review. These reports included debt schedules, pay and benefit comparisons and estimated revenues and expenditures which she anticipates will be similar to those in 2016. Additional money from a projected carryover balance should be available to set aside for future capital projects. The Board will review these reports and finalize recommendations for the water budget at the January 2017 meeting.

Mrs. Sowers presented a request by the heirs of Doris Stamm to waive a \$9.23 late fee which accrued during the time an account was being set up to administer her estate. Mr. App moved to waive a late fee in the amount of \$9.23 for 725 Lake Street. Second by Mr. Danchisen. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

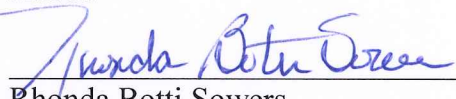
Mr. Danchisen moved to return water service deposits in the amount of \$50.00 each to Twisted Sisters Gallery, Jodi Berg, Heather Starcher, Claudia Hoyen, Terri Smucny and Cindy Spence. Second by Mr. App. Vote: Mr. App-yes; Mr. Danchisen-yes. Motion carried.

There being no further business, it was moved by Mr. Danchisen and seconded by Mr. App to adjourn at 7:45 p.m. Meeting adjourned by unanimous vote.

APPROVED:

  
\_\_\_\_\_  
Robert S. Boytim, President  
Board of Public Affairs

Attest:

  
\_\_\_\_\_  
Rhonda Botti Sowers  
Fiscal Officer