

BOARD OF PUBLIC AFFAIRS
REGULAR MEETING HELD DECEMBER 11, 2018

Mr. Boytim called the meeting to order in the meeting room of the Fire Station at 7:00 p.m. Answering roll call were Mr. Robert Boytim, Mr. James Keys and Ms. Bailey VanKirk.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Tony Joyce and Councilman Dean Dorko.

There were no visitors.

Ms. VanKirk moved to approve payment of bills totaling \$39,449.84 including November payroll. Second by Mr. Keys. Vote: Ms. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

Mr. Keys moved to approve minutes of the November 13, 2018 regular meeting. Second by Ms. VanKirk. Vote: Ms. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

The Board received notice from the Ohio EPA advising the water treatment plant received a Bin Classification of 1 following the second round of monitoring for the Long Term 2 Enhanced Surface Water Treatment Rule and will not be required to provide additional treatment for Cryptosporidium at this time.

Mr. Joyce submitted a cost proposal of \$1,492.00 from Aqua-Line to do a full-system leak detection test. Mr. Joyce said it has been about five years since one was done on the village lines. Mr. Boytim noted in the past the lines have only been tested when a leak is suspected and pointed out that this past month the calculated water loss was less than 1%. Final decision was to continue testing only when a leak is suspected.

The Board discussed the need for Bay Point to upgrade from 6" to 8" the waterline from the master meter to the existing 8" pipe. Until this upgrade is completed, all of the lines in Bay Point remain private and cannot be accepted by the village for maintenance. Since at least 2012, correspondence has been sent to Bay Point management about the need but nothing has been done to date. Of major concern is the reduction in flow rate and the impact on fire protection. The Board will review previous flow studies and correspondence sent to Bay Point regarding this matter to determine how best to resolve the situation.

Ms. VanKirk moved to return water service deposits of \$50 each to Dana Haycox, Lynn Labick, David and Christine Chervenik, Patrick and Kendra Murphy, Marshall Straight, Mary Applegate, Rebecca Wegrzyn. Second by Mr. Keys. Vote: Ms. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

Mrs. Sowers stated the policy for refunding deposits requires 12 consecutive months of on-time payments and asked if customers granted a one-time late fee waiver will be considered as having made an on-time payment for purposes of calculating service deposit returns. The Board unanimously agreed that waiving a late fee will count as an on-time payment.

Board members initialed November financial reports distributed by Mrs. Sowers prior to the meeting.

Ms. VanKirk moved to go into executive session at 7:53 pm to discuss compensation of public employees. Second by Mr. Boytim. Vote: Ms. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

Mr. Boytim reconvened the meeting at 8:08 pm.

Board members expressed concern about the practice of scheduling one individual to work back-to-back 16-hour shifts on weekends during summer months. The Board noted this is not a safe practice and added that it is not necessary to schedule this way when there are sufficient employees to schedule two to each work an eight hour shift on Saturdays and Sundays. Ms. VanKirk moved to eliminate the scheduling of 16 hour shifts during the summer months. Second by Mr. Keys. Vote: Ms. VanKirk-yes; Mr. Keys-yes; Mr. Boytim-yes. Motion carried.

There being no further business, it was moved by Mr. Keys and seconded by Ms. VanKirk to adjourn at 8:16 p.m. Meeting adjourned by unanimous vote.

APPROVED:

Robert S. Boytim, President
Board of Public Affairs

Attest:

Rhonda Botti Sowers
Fiscal Officer