

BOARD OF PUBLIC AFFAIRS  
REGULAR MEETING HELD AUGUST 13, 2019

Mr. Boytim called the meeting to order in the meeting room of the former fire station at 7:07 p.m. Answering roll call were Mr. Robert Boytim, Mr. James Keys and Ms. Bailey VanKirk.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Tony Joyce and Councilman Dean Dorko.

There were no visitors present.

Ms. VanKirk moved to approve minutes of the July 9, 2019 regular meeting. Second by Mr. Keys. Minutes approved as submitted by unanimous vote.

Mr. Keys moved to approve payment of bills totaling \$38,790.64 including July payroll. Second by Ms. VanKirk. Vote: Ms. VanKirk-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

Mr. Joyce stated algae blooms are just beginning. To date there has been one detect in the raw water testing at the plant but none in the treated water. Mr. Joyce said he received a pallet of carbon for use treating microcystin.

Mr. Joyce continues to seek quotes for painting the water tower in anticipation of painting next year. Ms. VanKirk said she would like to see the color and graphic updated when the tower is painted.

The Board received a request for a one-time forgiveness from Reba Bishoff of \$1,183.10 for large water usage resulting from a leak at 421 James Street. The Board noted that the Bishoff request is for bills from May, June and July and questioned whether the policy allows a forgiveness spanning more than one month. Mrs. Sowers searched the records and was able to locate an updated copy of a late fee forgiveness policy adopted last year but could not locate a copy of the one-time forgiveness policy to confirm whether the policy applies only to a single month or several months. Mrs. Sowers noted the Board granted a one-time forgiveness in the past that covered large usage for more than one month. The Board tabled any action on the Bishoff request to research the policy and agreed to waive the late fee penalty for August.

The Board received a request for a one-time forgiveness from Lindsay Knox of \$434.91 for large water usage resulting from a leak during a single month at 2086 S. Sugarbush. Ms. VanKirk moved to approve the one-time forgiveness. Second by Mr. Keys. Vote: Ms. VanKirk-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

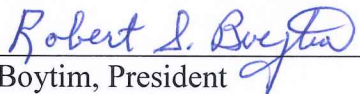
Ms. VanKirk moved to return water service deposits of \$50 each to Margaret Jones, Donna and Jeff Heck, and Teri Combs. Second by Mr. Keys. Vote: Ms. VanKirk-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

Mr. Keys moved to approve an application for a ¾" tap at 126 Bay Breeze Drive. Second by Mr. Keys. Vote: Ms. VanKirk-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.


The Board signed receipt of July financial reports distributed by the Fiscal Officer prior to the meeting.

There being no further business, it was moved by Mr. Keys and seconded by Ms. VanKirk to adjourn at 8:05 p.m. Meeting adjourned by unanimous vote.

APPROVED:

  
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Robert S. Boytim, President  
Board of Public Affairs

Attest:

  
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Rhonda Botti Sowers  
Fiscal Officer