

BOARD OF PUBLIC AFFAIRS
REGULAR MEETING HELD DECEMBER 8, 2020

Mr. Boytim called the meeting to order in the meeting room of the former fire station at 7:05 p.m. Answering roll call were Mr. Robert Boytim, Mr. James Keys and Mrs. Maryann Sauvey.

Also present were Fiscal Officer Rhonda Sowers, Water Superintendent Tony Joyce and Councilman Dean Dorko.

There were no visitors.

Mr. Keys moved to approve minutes of the November 10, 2020 regular meeting. Second by Mrs. Sauvey. Minutes approved by unanimous vote.

Mrs. Sauvey moved to approve payment of bills totaling \$41,342.43 including November payroll. Second by Mr. Keys. Vote: Mrs. Sauvey-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

Mrs. Sowers reported Village Engineer, Julie Thomas of CT Consultants has not yet received final plans for the proposed 121-unit condominium development at Bay Point. CT will review the plans to determine if the village water plant has sufficient capacity and distribution system to service 121 new customers. A lengthy discussion followed on the proposed Bay Point development and the need for improved water pressure to service this area. Mrs. Sowers said Mrs. Thomas and Chuck Hall are willing to meeting with the Board to discuss various options for a water tower to improve the water pressure.

Mr. Keys submitted a draft Interim Cooperative Emergency and Supplemental Water Service Agreement prepared by Ottawa County Sanitary Engineer Kelly Frey that would allow the village to use county water during a planned maintenance shutdown to replace the caustic feed pipe. Mr. Joyce estimates the shutdown will be slightly under two weeks and he would like to schedule the work in early March. Mr. Keys said an agreement with the county needs to be in place before the work is be done. Mr. Keys will contact Mr. Frey about preparing a final agreement for the Board's approval.

Mr. Joyce said a property owner on Sugarbush discovered that both his and his neighbor's water meters are on his property. Mr. Boytim said it is the owner's responsibility to move the lines and meter.

Mr. Joyce reported a water main on Prairie Street broke on December 7 and was repaired in several hours.

Crews from Midco completed the cleaning and inspection of the water tower on December 6.

Mrs. Sauvey sent a COVID preventative policy to Mrs. Sowers to review for possible implementation by village council.

Mrs. Sauvey moved to return \$50 water service deposits to Lynn Gavigan, Daniel Soderberg, Delite Biro Vogley and Gilbert Mowery. Second by Mr. Keys. Vote: Mrs. Sauvey-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

Mrs. Sauvey moved to approve a one-time forgiveness of \$581.50 for large usage resulting from a water leak at 2165 S. Westview Drive. Second by Mr. Keys. Vote: Mrs. Sauvey-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

There being no further business, it was moved by Mr. Keys and seconded by Mrs. Sauvey to adjourn at 8:20 p.m. Meeting adjourned by unanimous vote.

APPROVED:



Robert S. Boytim, President
Board of Public Affairs

Attest:



Rhonda Botti Sowers
Fiscal Officer