

BOARD OF PUBLIC AFFAIRS  
REGULAR MEETING HELD MARCH 12, 2019

Mr. Boytim called the meeting to order in the meeting room of the Fire Station at 7:00 p.m. Answering roll call were Mr. Robert Boytim, Mr. James Keys and Ms. Bailey VanKirk.

Also present were Fiscal Officer Rhonda Sowers and Water Superintendent Tony Joyce.

Visitor in attendance was John Paul Dress, Bay Point manager.

Mr. Keys moved to approve minutes of the February 12, 2019 regular meeting. Second by Ms. VanKirk. Minutes approved by unanimous vote.

Mr. Keys moved to approve payment of bills totaling \$49,501.69 including February payroll. Second by Ms. VanKirk. Vote: Ms. VanKirk-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

John Paul Dress, manager of Bay Point was present to answer any questions about a Bay Point road plat that was conditionally approved by the Marblehead Planning Commission on March 6. One of the conditions is that the plan be approved by the BPA. Mr. Dress added the other conditions were to show the sanitary sewer easement on the plat and also to move the right of way in a small section to include the existing pavement. Mrs. Sowers said one other condition was that it be reviewed by the village engineer.

A lengthy discussion followed on the location of the existing water line which is not in the road right of way. Ms. VanKirk expressed concern about approving the plan before it is reviewed and a recommendation made by the village engineer. Mr. Keys and Mr. Boytim voiced concern about the lack of easements for the current waterline which is located far outside the proposed right of way. Mr. Dress confirmed the purpose of creating a platted road is to split and transfer additional parcels. Mr. Keys was dismayed the waterline is not being relocated and upgraded to an 8 inch line. The Board declined to approve the plat until the village engineer reviews it but added they are willing to call a special meeting to take action once they receive a recommendation from the engineer. Mr. Dress agreed to contact the Bay Point engineers to find out when the corrected drawings will be ready to send to the village engineer after which he left the meeting.

Mr. Boytim stated he, Mr. Keys and Mr. Joyce met earlier in the day with Kelly Frey and Gino Monaco of the Ottawa County Sanitary Engineer's office to discuss the possibility of connecting the county and village waterline at the village limits on Bayshore Road. Mrs. Sowers said there was no notice given of this special meeting of the Board. Mr. Boytim said it wasn't a meeting, it was just a get together to discuss the idea and it was exactly what was stated in the minutes of the February board meeting. Mrs. Sowers pointed out the minutes stated Mr. Boytim would contact the Sanitary Engineer, not that a majority of the Board would be present. Mr. Boytim expressed his belief that it's only a meeting if action is taken. Mr. Keys added that if everything has to be discussed at a public meeting nothing will get done. Mrs. Sowers explained the Board is a public body and all meetings have to be conducted in public to be in compliance with the Sunshine Law.

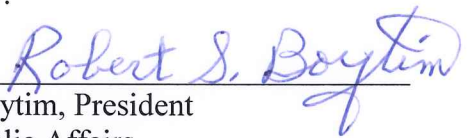
Mr. Joyce reported all valves have been exercised.

Joel Sech submitted a request that the Board provide return envelopes with water bills. Following discussion, the Board unanimously agreed to not incur the expense or additional time needed to include return envelopes with water bills.


Ms. VanKirk moved to return water service deposits of \$50 each to Marie Maxwell and 110 West Main, LLC. Second by Mr. Keys. Vote: Ms. VanKirk-yes, Mr. Keys-yes, Mr. Boytim-yes. Motion carried.

There being no further business, it was moved by Ms. VanKirk and seconded by Mr. Keys to adjourn at 7:58 p.m. Meeting adjourned by unanimous vote.

APPROVED:

  
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Robert S. Boytim, President  
Board of Public Affairs

Attest:

  
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Rhonda Botti Sowers  
Fiscal Officer