

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD APRIL 10, 2019**

Mayor Bird called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Lynn App, Dean Dorko, Duane Myers, Dave Redett and John Starcher. Angie Kukay was excused.

Also present were Fiscal Officer Rhonda Sowers, Solicitor Jim Barney, Street Commissioner Bryan Lucas, Police Chief Casey Joy, Police Officer Chris Suppelsa, Police Officer Matt Essex and Zoning Administrator Bob Hruska.

Guests were Jane and Ron Crandall. There were no visitors.

MINUTES

Council approved minutes of the March 12, 2019 meeting as submitted.

VISITOR COMMENTS

There were no visitor comments.

PRESENTATION BY JANE CRANDALL ON PROPOSED CLEMONS CEMETERY PROJECT

Jane and Ron Crandall have followed with interest, the cemetery conservation project currently underway in Brownhelm Township in the Vermilion area. As a result, they will attend training given by Gravestone Guardians of Ohio on June 8 and 9 to learn about cemetery mapping and documentation, tablet and monument cleaning and repair, as well as leveling and resetting stones. Gravestone Guardians of Ohio provided professional cemetery assessments and trains volunteers to do the conservation work. Council expressed interest in implementing a program of this type for Clemons Cemetery. Mr. and Mrs. Crandall will bring additional information to council following the June training.

LEGISLATION

President Pro Tem John Starcher read the following legislation by title only:

- A. **RESOLUTION NO. 2-2019** – A Resolution Authorizing the Mayor of the Village of Marblehead to Make Application for a State of Ohio Natureworks Grant. This is the second reading; third and final reading will be April 24, 2019.

REPORTS

Solicitor

Mr. Barney had nothing to report.

Finance and Records Committee

Mr. Starcher will provide his committee report and recommendation during the K9 Update under Old Business.

Utilities/Ferries/Waterfront Committee

Mr. Dorko reported briefly on the April 9 Board of Public Affairs meeting. Tim Almendinger of the Danbury Twp. Fire Department was present to address the Board's concerns about hydrant

pressure and fighting fires in the Bayshore Road area. Mr. Almendinger agreed that connecting the village and county waterlines at the village limit on Bayshore could be beneficial. He also stated dry hydrants that draw water directly from the lake or bay are also useful in areas such as Johnson's Island and Bay Point. In other business, the Board accepted the resignation of water operator Joe Gast effective May 4. The Board voted to allow the water superintendent to schedule 16-hour shifts this summer but will re-visit the issue in the future.

Beautification/Parks/Cemetery Committee

Mr. App reported that his committee met to discuss the creation of a Parks Department with a seasonal parks director as well as a seasonal parks maintenance position and then met with Mr. Lucas to discuss how to divide responsibilities between the maintenance department and the parks department. Mr. App attended the most recent Merchants' meeting where a topic of interest was directional signs and branding. Mr. App and Mrs. Sowers met with Vetter Design Group, a Toledo architectural firm, about preparing plans and cost estimates to submit with the NatureWorks grant for the Radar Park building. Mr. App contacted Gill Construction for input on repairs to the Clemons Park breakwall.

Streets/Sidewalks/Sewer Committee

Mr. Myers said he would reserve his committee meeting report until the Alexander Pike update under Old Business.

Annexation/Subdivision/Planning Commission Committee

Mr. Redett stated the Planning Commission held a public hearing on proposed lot splits for Bay Point at its April 3 meeting. The Commission continued the hearing because the Bay Point road plat has not yet received all necessary approvals for recording.

Safety/Insurance Committee

No report.

Fiscal Officer

Mrs. Sowers said Wendy Jaqua, Ohio Plan Risk Management specialist, submitted recommendations for policy updates following a meeting last month with the fiscal officer. The recommendations will go to the insurance committee for review and response. Mrs. Sowers reported the architect from CT Consultants, consulted last fall to do an assessment of the Town Hall, has submitted a proposed reconfiguration of offices to make them handicapped accessible but has not yet provided the promised cost estimate. Mrs. Sowers also reported the new banners from Display Sales arrived but are medium blue rather than navy. Corrected banners have been printed and shipped and should arrive within a few days. Council members initialed receipt of the March financial reports distributed earlier in the month.

Street Commissioner

Mr. Lucas stated the James Park restrooms are now open and playground equipment will be in place by the end of the week.

Police Department

Chief Joy distributed copies of recent department activity prior to the meeting.

Zoning Administrator

Mr. Hruska had nothing to report.

OLD BUSINESS

- A. **K9/ Finance Committee Update** – Mr. Starcher reported the Finance Committee met April 1 to discuss pros and cons of a K9 Unit and met April 4 with Chief Joy to address the concerns. Following these meetings, the committee feels a K9 unit is manageable but will require oversight the first year to track costs associated with the program. The committee discussed implementing comp time as a way to avoid overtime costs but concluded comp time could create more problems than it solves. Mr. Starcher noted that donations and money in the Drug Enforcement and Education Fund would cover initial costs to establish the K9 unit. The Finance committee recommends council move forward with the program after adopting a K9 policy. Solicitor Barney will have the K9 policy ready for council consideration at the April 24 meeting.

- B. **Update on Ashby Properties at 106 and 110 Perry Street** – Mr. Barney stated the recent record search of 106 and 110 Perry Street found no liens filed against either property. He said the next step is to send notice to the property owners. Mr. Hruska stated Scott Witter, husband of one of the heirs to the property called earlier in the day to find out if a zoning permit is required to demolish a house. Chief Joy will check with Mr. Witter to find out if he intends to demolish the structures before council proceeds further.

- C. **Update on Police Policies & Procedures** – Mr. Barney has completed his recommendations for the proposed police policy and Chief Joy is now reviewing Mr. Barney's suggested revisions.

- D. **Update on Bike Event of 6/18/19** – Chief Joy contacted the coordinator for the 2019 Great Ohio Bicycle Adventure (GOBA) and discussed revisions to the proposed route through the village. Approximately 500 cyclists are expected to ride through Marblehead between 11:00 am and 2:00 pm on June 18.

- E. **Update on Alexander Pike** – Mr. Myers reported the Street Committee met April 8 with engineer Julie Thomas. The group inspected Alexander Pike and discussed deficiencies in the work done by Geddis Paving. Geddis has proposed correcting the pavement depth with a top layer of asphalt but no final agreement has been reached. The Committee inspected the condition of Church and Elliott streets but will make no decision on paving them until Alexander Pike issues are resolved.

Regarding the sinkhole at the north end of Alexander Pike, Mr. Lucas said only one company provided a quote for the work. Mr. App moved to accept the \$2,500.00 quote from 7L Contractors to repair the sinkhole on Alexander Pike. Second by Mr. Myers. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

- F. **Estimates for Gutter/Curb repair at 110 W. Main** – Mr. Lucas has received two quotes and is waiting for at least one additional proposal before submitting the estimates to Council.

G. **Radar Park Project Update/Parks Committee** – Mr. App said the Parks Committee recommends creating a separate Parks Department overseen by the Parks Committee and hiring two seasonal, part-time employees, a Parks Director who would work with community groups to develop programs and a parks maintenance employee. Mr. Starcher moved to accept the Parks Committee recommendation to create a Parks Department and advertise to accept applications for a part-time, seasonal Parks Director and a part-time, seasonal parks maintenance employee. Second by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

H. **Village Email Addresses for Employees/Officials** – Mrs. Sowers reported that every source she has checked charges at least \$5.00 per address per month to provide email addresses for all village employees and officials, which comes to approximately \$140.00 per month. Council does not believe the addresses will be used enough to warrant the cost. The police department would like individual email addresses for each of its officers. Council authorized adding individual email accounts for police officers through Cros.net.

NEW BUSINESS

A. **Council Authorization to donate \$100.00 each to the VFW and American Legion for Memorial Day Expenses** – Mr. Starcher moved to authorize \$100.00 each to VFW Post 7572 and American Legion Post 555 for Memorial Day expenses. Second by Mr. Myers. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$42,627.21 including March payroll made by Mr. Dorko and seconded by Mr. Redett. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mr. Redett-yes. Motion carried. Mr. Starcher abstained.


ADJOURNMENT

Motion to adjourn made by Mr. Redett and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 7:10 p.m.

APPROVED:


Jacqueline A. Bird, Mayor

Attest:


Rhonda Botti Sowers, Fiscal Officer