

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING  
HELD APRIL 24, 2019**

Mayor Bird called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

**ROLL CALL AND ATTENDANCE**

Answering roll call were Lynn App, Dean Dorko, Angie Kukay, Duane Myers, Dave Redett and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Street Commissioner Bryan Lucas, Police Chief Casey Joy, Police Officer Chris Suppelsa, Police Officer Matt Essex and Zoning Administrator Bob Hruska.

Visitor was Patti Wandover, representing the Marblehead Merchants.

**MINUTES**

Council approved minutes of the April 10, 2019 meeting as submitted.

**VISITOR COMMENTS**

There were no visitor comments.

**LEGISLATION**

President Pro Tem John Starcher read the following legislation by title only:

- A. **RESOLUTION NO. 2-2019** – A Resolution Authorizing the Mayor of the Village of Marblehead to Make Application for a State of Ohio Natureworks Grant.

Motion to adopt Resolution No. 2-2019 made by Mr. Dorko and seconded by Mr. Redett. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

- B. **RESOLUTION NO. 3-2019** – A Resolution to Support Nuclear Energy in Ohio and Declaring an Emergency.

Motion to waive three readings on three separate occasions made by Mr. Myers and seconded by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mr. App and seconded by Mrs. Kukay. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Resolution No. 3-2019 made by Mrs. Kukay and seconded by Mr. Myers. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

**REPORTS**

**Mayor**

Mayor Bird stated Chief Joy advised her he is having difficulty finding a qualified candidate to fill the 32 hour per week seasonal police position but two auxiliary officers are willing to split

this time and each work 16 hours per week during the summer months. Council agreed to amend the pay ordinance to create two seasonal police positions. Mayor Bird added the law does not permit seasonal officers to work as auxiliary during the time they are paid employees.

**Solicitor**

No report.

**Finance and Records Committee**

Mr. Starcher had nothing to report.

**Utilities/Ferries/Waterfront Committee**

Mr. Dorko had nothing to report.

**Beautification/Parks/Cemetery Committee**

Mr. App reported that his committee met April 17 to continue working on the NatureWorks grant application, in particular obtaining letters of support for the project. The Committee is currently seeking applications for the Parks Director and Parks Maintenance positions.

**Streets/Sidewalks/Sewer Committee**

Mr. Myers had nothing to report.

**Annexation/Subdivision/Planning Commission Committee**

Mr. Redett had nothing to report.

**Safety/Insurance Committee**

Mrs. Kukay had nothing to report.

**Fiscal Officer**

Mrs. Sowers had nothing to report.

**Street Commissioner**

Mr. Lucas recently completed test borings on Elliott Street and will be checking the grade to assist engineer Julie Thomas in preparing specifications and estimates for improvements.

**Police Department**

Chief Joy had nothing to report.

**Zoning Administrator**

Mr. Hruska had nothing to report.

**OLD BUSINESS**

- A. **Council Approval of K9 Policy and Implementation of Program** – Mayor Bird said the Solicitor and Chief Joy are in the process of completing the K9 policy but it is not yet ready for Council review and approval. She added that it is going to take 6-8 weeks to obtain a dog for the K9 unit and asked if Council is willing to begin the process prior to adopting the policy. Mr. Myers moved to authorize \$12,000.00 from the Drug Enforcement Fund to acquire a dog for a K9 unit from Universal Canine LTD. Second

by Mr. Starcher. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

- B. **Update on Records Inventory for Retention Schedule** – Mrs. Kukay reported that Dakota Harkins met with Mrs. Sowers to discuss the records inventory. While she is unable to take on the task of doing the inventory, Ms. Harkins agreed to set up the document numbering system for the inventory. The numbering system will be helpful for recording those documents that have already been counted but assistance is still needed to complete the inventory
- C. **Safety & Insurance Committee Review of Ohio Plan Risk Management Assessment** – Mrs. Kukay met with Mrs. Sowers and Mrs. Trumpower to review the recommendations from the Risk Management agent for the Ohio Plan and prepare a response. The primary recommendation was to implement standard hiring procedures and update job descriptions. Another recommendation was to utilize an internal system to document action taken by employees regarding citizen complaints.
- D. **Update on Ashby Properties at 106 and 110 Perry Street** – Chief Joy reported that Scott Witter obtained permits and arranged for demolition of the structures at 106 and 110 Perry Streets. It will be approximately 6-8 weeks before the contractor can complete the demolition but Mr. Witter has dumpsters on the property and has begun preliminary work.
- E. **Update on Alexander Pike** – Mr. Myers reported no final agreement yet regarding the proposal by Geddis Paving to correct the pavement depth. Mr. Lucas stated 7L Contractor completed work to fill the sinkhole.
- F. **Estimates for Gutter/Curb repair at 110 W. Main** – Mr. Lucas received two quotes for the gutter/curb repair in front of 110 W. Main Street. One quote was from 7L Construction in the amount of \$5,800.00 and the other from Swain Masonry for \$6,875.00. Mr. App moved to accept the quote of \$5,800.00 from 7L Construction for repair of the curb/gutter at 110 W. Main. Second by Mr. Redett. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.
- G. **CT Consultants Evaluation of Town Hall** – Andrew Torowski, architect with CT Consultants submitted his structural evaluation of the Town Hall along with recommendations for redesign of the offices to make them more accessible to the public. Discussion was continued to the May 8 meeting to give council members time to study the proposal.
- H. **Reminders** – Mayor Bird reminded all that the Marblehead Bank Daisy Run will be Saturday, May 11; the ODNR Lakeside Daisy Hike will be Sunday, May 12; and the Great Ohio Bicycle Adventure (GOBA) will travel through the village on Tuesday, June 18.

**NEW BUSINESS**

**A. Proposal from Vetter Design Group** – Mr. Starcher moved to accept the quote of \$7,900.00 from Vetter Design Group of Toledo to prepare drawings and cost estimates to submit with the NatureWorks Grant for renovations to the Radar Park building. Second by Mr. Myers. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

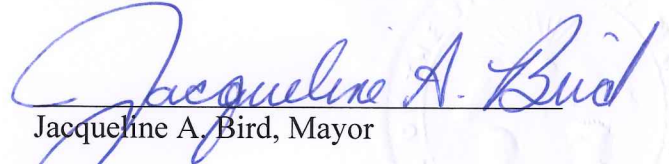
**AUTHORIZE PAYMENT OF BILLS**

Motion to authorize payment of bills totaling \$4,076.45 made by Mr. Starcher and seconded by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.


**ADJOURNMENT**

Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 6:30 p.m.

APPROVED:



Jacqueline A. Bird, Mayor



Attest:



Rhonda Botti Sowers, Fiscal Officer

