

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING  
HELD FEBRUARY 13, 2019**

Mayor Bird called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

**ROLL CALL AND ATTENDANCE**

Answering roll call were Dean Dorko, Angie Kukay, Duane Myers, Dave Redett and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Solicitor Jim Barney, Street Commissioner Bryan Lucas, Police Chief Casey Joy, Police Officers Matt Essex and Chris Suppelsa, Police Chaplain Fr. Andrew Bartek and Zoning Administrator Bob Hruska.

There were no visitors in attendance.

**VOTE TO EXCUSE COUNCILMAN APP FROM THE CURRENT MEETING AND  
FEBRUARY 27 MEETING**

Mr. Redett moved to excuse Lynn App from the February 13 and February 27, 2019 regular meetings. Second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

**VOTE TO EXCUSE MAYOR BIRD FROM THE FEBRUARY 27 MEETING**

Mrs. Kukay moved to excuse Mayor Bird from the February 27, 2019 regular meeting. Second by Mr. Redett. Vote: Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

**MINUTES**

Council approved minutes of the January 23, 2019 meeting as submitted.

**VISITOR COMMENTS**

There were no visitor comments.

**LEGISLATION**

There was no legislation.

**REPORTS**

**Mayor**

Mayor Bird stated she received correspondence regarding enforcement of the village's golf cart ordinance from Attorney Hal Bowers who represents Johnson's Island property owners Fred Bode and David Reed. The Mayor forwarded a copy of the letter to Solicitor Barney.

**Solicitor**

Mr. Barney recently learned that a small triangle shaped parcel remained following the survey and re-description of village parcels known as 414 and 414 ½ W. Main Street. Because the small parcel was acquired on the deed with these two lots which are revenue producing properties it is not exempt from real estate taxes. If, however, the triangle shaped parcel is re-described and attached to the adjacent village property at 106 Water Street it will square up the corner of this property where the water plant is located and also be exempt from real estate taxes. Mr. Barney

said DGL Consulting Engineers of Maumee, the firm that did the survey last year can do the sketch and new legal description to add the small triangle to the water plant property for \$535.00.

**Motion to Authorize DGL Consulting**

Mr. Redett moved to authorize Pete Seggaard of DGL Consulting Engineers to prepare a sketch and new legal description to add the small triangle parcel to the water plant property at 106 Water Street for \$35.00. Second by Mr. Myers. Vote: Mr. Dorko-yes; Mrs. Kukay-yes; Mr. Myers-yes; Mr. Redett-yes; Mr. Starcher-yes. Motion carried.

**Finance and Records Committee**

No report.

**Utilities/Ferries/Waterfront Committee**

Mr. Dorko reported on the following activity at the Feb. 12 BPA: discussion about the Bay Point waterlines; possibility of an agreement with Ottawa County to connect to the Regional Water line at the village limit on Bayshore Road so that the connection could be opened if ever needed for emergencies; authorize payment of repair work completed before a purchase order was issued. Mayor Bird added that she and the Fiscal Officer are working on guidelines for department heads to follow in an attempt to avoid future instances of improper purchases.

**Beautification/Parks/Cemetery Committee**

No report.

**Streets/Sidewalks/Sewer Committee**

Mr. Myers had nothing to report.

**Annexation/Subdivision/Planning Commission Committee**

Mr. Redett reported on the Feb. 6 planning meeting where the Commission elected officers and organized for the year. The Commission also had three informal hearings.

**Safety/Insurance Committee**

Mrs. Kukay had nothing to report.

**Fiscal Officer**

Mrs. Sowers said she is reviewing the draft credit card policy prepared by Solicitor Barney and will forward it to Council members to review before the February 27 council meeting. Mrs. Sowers hopes to have a draft purchasing policy for Council to review before the next regular meeting as well.

**Street Commissioner**

Mr. Lucas had nothing to report.

**Police Department**

Chief Joy and Officer Suppelsa have been compiling evidence that is eligible for destruction. The Chief also stated that Feb. 14 is one year from the date Fr. Andrew was appointed the village's Police Chaplain.

### **Zoning Administrator**

Mr. Hruska had nothing to report.

### **Board of Public Affairs**

No report.

### **OLD BUSINESS**

- A. **K9/Finance Committee Update** – Mr. Starcher reported the Finance Committee met recently with the Fiscal Officer for an extensive review of 2018 police expenditures and discussion of potential costs to fund a K9 unit. The committee will meet with Chief Joy and Mayor Bird for further discussion after March 11 when committee member Lynn App returns from Florida.
- B. **Status Update on Ashby Properties at 106 and 110 Perry Street** – Chief Joy has learned the properties at 106 and 110 Perry are still in the names of Thomas and Rosemary Ashby who are both deceased. The Chief has been in contact with one of the heirs who expressed interest in having an inspection and evaluation by the fire chief however, the other heirs will need to be notified as well.
- C. **Status Update: Police Department Policies & Procedures from Lexipol** – Mr. Barney said he and Chief Joy have made progress on reviewing the draft and are continuing work on the policy.
- D. **Responsibility for Gutter Repair at 110 W. Main** – After examining the survey Mr. Barney advised the gutter at 110 W. Main is in the road right of way and is the village's responsibility to maintain. Engineer Julie Thomas will be consulted for a recommendation on the best way to proceed with the repair.
- E. **Alexander Pike Update** – Mrs. Sowers reported that Engineer Julie Thomas has not been successful obtaining a plan from Geddis Paving to correct deficiencies in the Alexander Pike paving. Mrs. Thomas has notified the Geddis that the village solicitor will be notified for further action.

### **NEW BUSINESS**

- A. **Adopt Rules of Council for 2019** - Mr. Starcher moved to adopt the Rules of Council for 2019. Second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.
- B. **Request by Verizon Wireless for Minor Changes and Upgrades to Antennas & Equipment on Water Tower** – Council received notification that contractors for Verizon would like access to the water tower to perform upgrades to the cellular antennas and equipment in compliance with the lease agreement. The Board of Public Affairs has no objections. Mr. Dorko moved to authorize Verizon to access the water tower for minor changes and upgrades to antennas and equipment. Second by Mr. Myers. Vote: Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

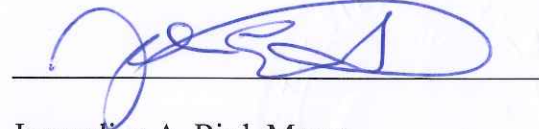
**AUTHORIZE PAYMENT OF BILLS**

Motion to authorize payment of bills totaling \$48,237.93 made by Mr. Dorko and seconded by Mr. Redett. Vote: Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes. Motion carried. Mr. Starcher abstained.

**ADJOURNMENT**

Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 6:22 p.m.

APPROVED:



Jacqueline A. Bird, Mayor

Attest:



Rhonda Botti Sowers, Fiscal Officer