

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD JULY 10, 2019**

Mayor Bird called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Lynn App, Dean Dorko, Angie Kukay, Duane Myers, Dave Redett and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Solicitor Jim Barney, Police Chief Casey Joy, Police Officers Chris Suppelsa and Matt Essex, Police Chaplain Fr. Andrew Bartek and Zoning Administrator Bob Hruska.

Visitors in attendance were Bailey VanKirk, Tim Feller, Bill Mason and Chris Furey.

STREET COMMISSIONER LUCAS EXCUSED FROM MEETING

Mayor Bird stated she excused Street Commissioner Bryan Lucas from the meeting.

MINUTES

Council approved minutes of the June 26, 2019 meeting as submitted.

VISITOR COMMENTS

Bailey VanKirk said the next community market would be July 13 on the grounds behind Holy Assumption Orthodox Church.

JOHNSON'S ISLAND ROADS

Bill Mason and his associate Chris Furey of the Bricker & Eckler Law Firm were present on behalf of the Johnson's Island Investment Group (JIIG) to initiate a conversation with council of options available to bring the island roads up to standards in order to turn them over to the village for public maintenance. Funds for the proposed upgrades would be generated by assessing island property owners. Council asked if JIIG has support for this proposal from island residents noting it would take a petition signed by 60% of the property owners to begin the assessment process. Mayor Bird suggested Mr. Mason find out if there is enough interest among property owners for road assessments before proceeding further.

LEGISLATION

There was no legislation.

REPORTS

Mayor

Mayor Bird advised she had a request from the Lions Club to use village roads for the Perch Festival Parade on August 24. Council had no objection to this request.

Solicitor

Mr. Barney had nothing to report.

Finance and Records Committee

Mr. Starcher reminded Council that the village's current purchase order policy does not allow the issuance of then and now purchase orders despite the fact law permits them. He suggested amending village policy to authorize the fiscal officer to issue then and now purchase orders.

Utilities/Ferries/Waterfront Committee

Because Mr. Dorko was not in attendance at the July 9 Board of Public Affairs meeting, Mrs. Sowers reported that the BPA approved administrative lot splits at Bay Point, authorized return of several service deposits, will continue to seek quotes for painting the exterior of the water tower and discussed the possibility of a de-watering device to process sludge onsite.

Beautification/Parks/Cemetery Committee

Mr. App attended the July 9 Merchants Meeting where Bailey VanKirk and Dennis Kennedy were selected to serve on the Community Development Steering Committee. Mr. App said Fr. Andrew Bartek has volunteered to serve on the committee as a community representative. Mr. App hopes the committee will be finalized and begin meeting by the end of July.

Streets/Sidewalks/Sewer Committee

Mr. Myers had nothing to report.

Annexation/Subdivision/Planning Commission Committee

Mr. Redett reported the Planning Commission approved a variance for a shed at its July 3 meeting.

Safety/Insurance Committee

Mrs. Kukay asked if there is a need for warning signs along the waterfront area of Clemons Park.

Fiscal Officer

Council members initialed receipt of the June financial reports distributed earlier in the month.

Street Commissioner

No report.

Police Department

Officer Essex updated council on the training progress of his K9 partner, Luke. If he passes his final testing on July 23, Luke will begin his road duties on July 24.

Zoning Administrator

Mr. Hruska had nothing to report.

OLD BUSINESS

- A. **K9 Handler Agreement** – Council reviewed the proposed K9 handler agreement, which will compensate the handler at his overtime rate for ½ hour per day for time spent in such activities as grooming, feeding, exercising and training the K9. Officer Essex was in agreement with the proposal. Mr. Starcher moved to approve the K9 handler agreement. Second by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

- B. **Update on Cemetery Project** – Mr. App gave a brief update and showed pictures of the progress volunteers Ron and Jane Crandall, assisted by village maintenance personnel have made on repairing and re-setting headstones in the old section of Clemons Cemetery.

- C. **Update on Hiring Policy** – Mayor Bird reported she is working with Solicitor Barney to prepare a draft hiring policy for council’s consideration.
- D. **Update on Alexander Pike** – Mr. Myers had nothing new to report on the Alexander Pike paving project.
- E. **Update on Deteriorated Sidewalks** – Mayor Bird said Mr. Lucas advised her the owners of Jamestown Tavern are responsible for repairing the deteriorated sidewalk near 818 W. Main and he will notify them. Mr. Lucas is checking to confirm whether the deteriorated portion near 722 W. Main is in the gutter area, which would make it the village’s responsibility to repair.
- F. **Roundabout Discussion – Decide any further action by council** – Following the last council meeting Mayor Bird forwarded additional information to Council members detailing the reasons for township officials’ objections to the proposed roundabout at the intersection of East Harbor Rd., Englebeck Rd. and North Shore Blvd. The Mayor asked if Council wished to do anything more on this matter. Council stood by its previous decision and declined further discussion or action regarding the roundabout.
- G. **Status of 106 and 110 Perry Street** – Chief Joy advised the owners have made no progress demolishing the structures at 106 and 110 Perry Streets. In addition, the Mayor noted there are two abandoned vehicles parked on the property. Council agreed to have Mr. Barney send notice to the owners giving them 30 days to correct the situation or the village will proceed in having the structures razed. Chief Joy will follow up on the junk vehicles.

NEW BUSINESS

- A. **Request to Vacate Barclay Street** – Mayor Bird stated Fr. Brown of St. Joseph Catholic Church asked if Council would be willing to vacate Barclay Street. Discussion followed on advantages and disadvantages of vacating this block long street running in front of the church between Perry and James Streets. Mayor Bird will advise Fr. Brown that the church needs to file a petition with council if they wish to initiate the vacation process.
- B. **Hazard Mitigation Grant Pre-Application** – Mr. Hruska advised that he submitted the pre-application for a hazard mitigation grant for repairs to the Clemons Park break wall. Entities whose projects qualify for an application will be notified by August 8.
- C. **Clemons Park/Dock-Ramp Assessment** – At the Mayor’s request, Mr. App inspected Clemons Park to assess possible hazards. Of major concern is the condition of the breakwall where it has sustained damage from high water and repeated northeast storms. Mr. Hruska cautioned that any immediate work done on the breakwall would disqualify the village from receiving hazard mitigation funds. Other areas of concern are the deck and floating dock that cannot be installed this year because of high water. Discussion followed on whether warning signs should be placed on the breakwall and whether the dock is even necessary. Council agreed to request an inspection by and recommendation from the risk management office of the village’s insurance group.

D. **Auditor Recommendation on K9 Expenditures & the Police Association** – Mrs. Sowers reported state auditors have advised that all expenses for the K9 unit need to be paid from village funds and monies received by the Police Association can then be donated by the Association to the village to offset the costs. This way the village can track all expenses associated with the police dog as well as show how donations to the Association are spent.

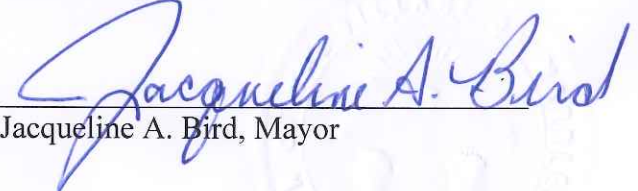
AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$61,721.18 including June payroll made by Mr. Starcher and seconded by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

ADJOURNMENT

Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 7:23 p.m.

APPROVED:


Jacqueline A. Bird, Mayor

Attest:


Rhonda Botti Sowers, Fiscal Officer