

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD JUNE 12, 2019**

Mayor Bird called the meeting to order at 6:02 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Lynn App, Dean Dorko, Duane Myers, Dave Redett and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Solicitor James Barney, Street Commissioner Bryan Lucas, Police Chief Casey Joy, Police Officer Chris Suppelsa, Police Officer Matt Essex, Police Officer Lisa Simmons, Police Chaplain Fr. Andrew Bartek, Zoning Administrator Bob Hruska.

Visitors in attendance were Jane Crandall, Ron Crandall, Dennis Kennedy, Dave Reed, Kelly Reed, Lee Walker, Jody Geyer, Chris Skinner, Missy Skinner, Bailey VanKirk and Kim Redfern.

VOTE TO EXCUSE COUNCILWOMAN KUKAY

Mr. Dorko moved to excuse Angie Kukay from the June 12, 2019 regular meeting. Second by Mr. Redett. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

MINUTES

Council approved minutes of the May 22, 2019 meeting as submitted.

OHIO PLAN RENEWAL

Laurie Manning of Hylant Administrative services was unable to be present to explain the renewal quote for the village's casualty and liability insurance. Mrs. Sowers provided copies of the proposal to all council members and pointed out that for the past five years the premium has decreased annually. Mrs. Sowers added that the total cost of the premium is allocated between the various departments covered – police, parks, streets, administration and water.

VISITOR COMMENTS

Kim Redfern stated she contacted Jerry Davenport of Davenport Signs to provide a sketch and quote to the Marblehead Merchants for proposed directional signs. The quote should be available soon. Ms. Redfern expressed a desire to work with the village to find locations for these signs that would be beneficial for visitors to the area. She also expressed hope that there will be a follow up meeting with Councilman App and other interested council members to discuss more projects for the village.

Mr. App said he is happy to have more meetings but added that his goal is to develop a master plan for the village rather than doing piecemeal projects. He suggested a four or five member steering committee meet with a consultant and added this would not necessarily be council sponsored.

Dennis Kennedy commented that he believes projects need to be completed so people see results.

Mayor Bird said she has a meeting scheduled with Councilman App and they will discuss setting up quarterly meetings with the Merchants.

Mr. App said he plans to attend the next Merchants' meeting.

Lee Walker, village merchant, feels the village needs to have a long-term development plan to get ahead of the game and manage change. As a retired school administrator, he sat in on many strategic planning meetings that involved consultants who gathered input from all of the affected stakeholders.

Mayor Bird noted council did prepare a five-year plan several years ago and noted that it primarily focused on infrastructure.

LEGISLATION

There was no legislation.

REPORTS

Mayor

Mayor Bird will attend a Mayor's meeting in Oak Harbor on June 21. Newly appointed State Senator Theresa Gavarone will be the featured guest.

Solicitor

Mr. Barney had nothing to report.

Finance and Records Committee

Mr. Starcher had nothing to report.

Utilities/Ferries/Waterfront Committee

Mr. Dorko reported briefly on the June 11 Board of Public Affairs meeting where the president announced Becky Ball Below was hired as an Operator in Training with a start date of June 3. The Board also talked about the possibility of constructing lagoons to hold wastewater from the plant; declared an emergency for repair of one high-pressure pump; discussed obtaining quotes for scheduled painting of the water tower; and discussed contacting the Solicitor regarding the transfer of balances remaining in completed capital improvement funds.

Beautification/Parks/Cemetery Committee

Mr. App said the NatureWorks grant application was submitted for the Radar Park welcome center. Port Clinton and Oak Harbor also submitted applications.

Streets/Sidewalks/Sewer Committee

Mr. Myers will report under Old Business.

Annexation/Subdivision/Planning Commission Committee

Mr. Redett advised that four Bay Point lot splits were approved at the June 5 Planning Commission meeting.

Safety/Insurance Committee

No report.

Fiscal Officer

Council members initialed receipt of the May financial reports distributed earlier in the month.

Street Commissioner

Mr. Lucas reported that CT Consultants Engineer, Julie Thomas cautioned against filling the swale abutting the Monak property on Elliot Street. Mr. Lucas also stated he will meet June 13 with the new Ohio Edison representative. In response to a question from Mayor Bird, Mr. Lucas stated weather has prevented 7L Construction from starting the gutter repair at 101 W. Main.

Police Department

Officer Essex introduced Luke, his K9 partner. Luke has been on the job with the department for approximately three weeks.

Zoning Administrator

Mr. Hruska had nothing to report.

OLD BUSINESS

- A. **Proposed Clemons Cemetery project** – Jane and Ron Crandall informed council of the work they have done analyzing the condition and itemizing stones in the old portion of Clemons Cemetery. The Crandalls also provided an overview of the two-day hands on training class they attended in Brownhelm Township. Mr. and Mrs. Crandall would like to use their newly acquired skills by volunteering at Clemons Cemetery. Council was in favor and the Mayor suggested they meet with the Parks Committee next week to work on details.
- B. **Recommendation to hire Michael Richmond** – On the recommendation of Mayor Bird and Mr. Lucas, Mr. Starcher moved to appoint Michael Richmond to the part-time, seasonal park maintenance position effective June 17, 2019. Second by Mr. Myers. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.
- C. **Records Inventory for Retention Schedule** – Mrs. Sowers spoke with Donna Lueke who is interested in assisting with the records inventory and they agreed to meet to discuss details after auditors have completed work at the Town Hall.
- D. **Assessment of damage caused by high lake levels** – Mr. Hruska advised he would submit the village's estimate for damage caused by this year by high water levels to the Ottawa County Emergency Management Agency for inclusion in the county's application for federal aid.
- E. **Discussion on hiring policy** – Following discussion at the last council meeting, Solicitor Barney researched the question and determined that a hiring policy adopted by ordinance of council would apply to all departments of the village. Mr. Barney and Mayor Bird will work on a draft policy for council consideration.
- F. **Alexander Pike** – Mr. Myers said contractors from Geddis Paving will add an inch of asphalt on Alexander Pike to bring the pavement depth to three inches as required by contract specification. Weather permitting Geddis will complete the work by the end of June.

NEW BUSINESS

- A. Motion to renew casualty and liability insurance with the Ohio Plan** – Mr. Starcher moved to renew casualty and liability insurance with the Ohio Plan administered by Hylant Administrative Services at a cost of \$23,157.00. Second by Mr. Redett. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

- B. Request to terminate lease** – Kathleen Widing submitted a written request to terminate her lease for the upstairs at 414 W. Main Street at the end of July. Mr. Starcher moved to accept the request and terminate the lease with Kathleen Widing as of July 31, 2019. Second by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

Jody Geyer asked if Council has plans for the building, which will now be vacant. Mayor Bird said there are no current plans but Council has considered a public restroom at that location. The Mayor added that anyone interested in leasing the building should contact her.

AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$60,549.20 including May payroll made by Mr. Starcher and seconded by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mr. Redett-yes, Mr. Starcher-yes. Motion carried.

ADJOURNMENT

Motion to adjourn made by Mr. Redett and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 7:09 p.m.


APPROVED:



Jacqueline A. Bird, Mayor

JOHN E STARCHER, ACTING MAYOR

Attest:



Rhonda Botti Sowers, Fiscal Officer